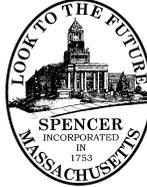


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
ROBERT D. MCNEIL III, P.E.

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Minutes of Meeting held September 8, 2010

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: David R. O'Coin
Norman C. Letendre, Jr.

Staff present: Robert D. McNeil III, Superintendent
Greg Karpowicz, Chief Water Operator
Susan L. Lacaire, Junior Clerk

Others present: Robert Parsons, Fire Chief
Anthony Toscano, resident

Meeting was called to order at 5:30 P.M.

Invoices were reviewed and signed.

The minutes of August 4, 2010 were approved. Motion O'Coin/Letendre passed 2/0.

Water Customer Regarding Temporary Service: Anthony Toscano, representing Sheena's Salon, spoke to the Commissioners about the temporary water service installed at 15 Pleasant Street. Mr. Toscano stated that the day after the temporary water service was installed the screens in the faucet blew out and there was a hole in the water heater from too much pressure. Mr. McNeil explained that there is a pressure reducer on the fire hydrant that serves the temporary water main. The pressure reducer was tested at 80lbs. The Commissioners do not agree that the work being done on Pleasant Street or the temporary service caused these problems.

Robert Parsons, Fire Chief: Fire Chief Robert Parsons spoke to the Commissioners regarding the 1999 utility truck. Chief Parsons would like the truck for the Emergency Management Department to carry generators and equipment. The Commissioners responded that they are investigating the trade in value as they have \$50,000.00 in the

Capital Program and quotes for new trucks are coming in at \$65,000.00. If the trade in value is not significant, the Commissioners will work with Chief Parsons so his department will get the truck. All agreed that all departments should work together towards the best interests of Spencer.

Tata & Howard Two Zone Pressure System Update: P.Gioioso submitted a cost breakdown to dispose of contaminated soil from the project. The soil is located on Wilson Street near the intersection of Highland Street. Change Order No. 7 was proposed. The Commissioners asked that it be rewritten and brought up at the next meeting. Mr. McNeil met with Fuss & O'Neil. They will quote a price on defining the cause of the soil contamination. The Commissioners will review the quote at their next meeting. P. Gioioso will pressure test the new Pleasant Street main from Lincoln Street to Main Street. Commissioner Letendre asked that the roads in the project area be marked with construction signs warning about the pavement ending. Steve Smith, Field Inspector, will contact Dr. Ostromecky's office each day to let them know the best way for patients to get to the office. Dr. Ostromecky's staff will relay this to the patients when calling to remind them of their appointment. The work for the project to be done on Main Street will be done in the evening so as not to disrupt the traffic flow on Main Street.

Seven Mile River recharge of Meadow Road Well: Bond Corporation's water withdrawal from the Sevenmile River is greater than allowed by Mass DEP. Lack of flow in the river reduces recharge to Spencer Meadow Road well. Mass DEP has issued to Bond a Notice of Noncompliance. Bond must by August 31, 2010 install a meter at the registered withdrawal location on the Sevenmile River.

Moose Hill Tank Rehab Cost Proposal: Natgun Concrete Tank Services provided a cost proposal for the Moose Hill tank rehabilitation work. The Commissioners will wait for the final figures of retained earnings to see if the money is there for this tank rehabilitation work.

Electrical Generator: Bigelow Electric is putting together information and prices on emergency generators. In answer to the Commissioners question, Mr. Karpowicz said the generators are run and tested monthly.

Rules and Regulations review: Mr. McNeil, Mr. Karpowicz and Commissioner Letendre will continue the Rules and Regulations review on Thursday September 16 at 1:00PM. They will present their ideas to the Commission at the next meeting.

Capital Improvement Plan Grant Program: The Capital Improvement Plan Grant Program requirements have been received. The total available money through the program is \$400, 00.00 with a maximum grant award of \$9,000.00 for a large system and \$7,500.00 for a medium system. All awardees must include a 25 percent grant match by providing in-kind service or cash. The information gathered for the Capital Efficiency Plan is only a small portion of the data needed to complete the application required by MassDEP. A completely separate document needs to be submitted and the Capital Efficiency Plan will not serve as an appropriate submittal. The Commissioners agreed

that the cost of pursuing this grant could equal or surpass the money received. It was unanimously voted to not pursue the Grant.

Return Permit Fee for 26.5 Cherry Street: Mary Ardan, owner of 26.5 Cherry Street, is requesting the return of the \$1,100.00 permit fee she gave the Water Department in 2005. Ms. Arden is not pursuing the building or tie in of water at 26.5 Cherry Street. The Commissioners unanimously voted to return the fee, if it is allowed by the Town Accountant to refund a fee collected in a previous year.

New Business:

Hydrant flushing will begin on Monday, September 14, 2010.

Motion made (O'Coin/Letendre) to adjourn at 7:30 (Passed 2/0)