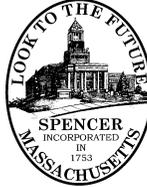


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
ROBERT D. MCNEIL III, P.E.

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Minutes of Meeting held February 24, 2010

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Norman C. Letendre, Jr.
David R. O'Coin
Robert O. Fritze, Jr.

Staff present: Robert D. McNeil III, Superintendent
Greg Karpowicz, Chief Operator
Susan L. Lacaire, Junior Clerk

Meeting was called to order at 5:30 p.m.

Invoices were reviewed and signed.

The minutes of January 13, 2010 were approved. Motion Letendre/O'Coin passed 3/0.

Robert Ceppi – 39 Mechanic Street: Mr. Ceppi explained to the Commissioners that he had a water leak at his property at 39 Mechanic Street. Mr. Ceppi said the apartment is empty and the only water use was from the leak. Mr. Ceppi was looking for some relief with the Water bill. The Commissioners policy is if the water flows through the meter the owner is charged. This is adhered to because what you do for one you must do for all. After discussion, motion made Letendre/O'Coin to let the bill stand as is, but to remove the late fee of \$15.00. Passed 3/0

Letter Sean Pashoian late fee: After a review of the letter from Sean Pashoian regarding the late fee to 38 Valley Water Bill, a motion made O'Coin/Letendre to remove the \$30.00 Water late fee. Passed 3/0 NOTE: The letter was passed to Sewer Commissioners for their consideration regarding Sewer late fees.

Tata & Howard Two Zone Pressure System Update: The Purchase Order for the project has been signed. The land has been cleared by Roger Godin. The rock will be crushed at the Transfer Station. Weekly meetings are being held. Blasting will begin February 25th and will last approximately 5 weeks. The Town will take an interim loan until about April at ¼%. A meeting is scheduled with National Grid to discuss pumps for the Two Zone Pressure System. Replacement Pumps are as follows:

Old Meadow Road, high Lift Pump (Turbine Pump w./NEMA Premium Eff. Motor)

Existing	Proposed
200 HP	150 HP
1800 RPM	1800 RPM
460V, 3ph, 60Hz	460V, 3ph, 60Hz

Crangerry Brook, Well Pump (Turbine Pump w./NEMA Premium Eff. Motor)

Existing	Proposed
150 HP	125 HP
1800 RPM	1800 RPM
460V, 3ph, 60Hz	460V, 3ph, 60Hz

New Construction is as follows:

Highland Street Pump Station (2- Centrifugal Pumps, w.NEMA Premium Eff. Motors)

Proposed
40 HP
480v, 3ph, 60Hz

Budget: The proposed budget was reviewed by the Commissioners. The Budget will be discussed again at the next Commissioners meeting.

Late Notice Letter and Rate Increase Letter: To save money, it was suggested that the late notice and rate increase be put on one letter and be inserted in the April Water bill. Mr. McNeil will write the letter and the Commissioners will sign it at the March meeting.

Backflow Device Testing & Billing: Motion made Letendre/O'Coin to change the backflow charge to: 13 or more backflow devices will be charged \$50.00 per device. 12 and under backflow devices will be charged \$75.00 per device. Passed 3/0

New Business: Commissioner David O'Coin asked if it would be possible to review at each meeting commitments versus collections.

Due to the late hour, review of Rules and Regulations was tabled until the March 10, 2010 meeting.

Motion made (O'Coin/Letendre) to adjourn at 8:50 (Passed3/0)