

Finance Committee

Minutes
January 26, 2016

Call meeting to order: 7:04 p.m.

Members: Mary Braney, Chair, Paul McLaughlin, Vice Chair, Nancy Herholz, Clerk, Bill Wall, Chris Bowen, Tom Parker, Chris Kandel, Nancy Tame & Robbin Joyce.
Adam Gaudette, Town Administrator

Minutes: November 10, 2015 meeting

- **Motion:**

To approve minutes with correction to the section "Building & Property Reuse & Landfill Solar Development Advisory Committee": Chris Kandel

- **Second:** Tom Parker

- **Approve:** Unanimous

Correspondence:

- Sent to committee members via email.

Liaison Reports:

- Financial Management Planning committee: Paul McLaughlin reported that committee is in the process of identifying the extent of the town roads project, the cost and how to fund this project. An informational announcement will be made at November 19th Special Town Meeting.
- SEBRSC: Mary Braney reported that at January 25, 2016 BoS meeting, Dr. Crowe presented an outline of priorities for the district's upcoming budget season. Dr. Crowe also stated that a district improvement plan is posted on the school's website for those looking for additional information.

Members from Spencer and East Brookfield School Committee and Finance Committees were also in attendance. The three sides (BoS from Spencer and East Brookfield, School Committee and Finance committee members) all agreed that having the this meeting would hopefully be the start of good communication, now and in the future.

- Capital Planning Improvement committee: Nancy Herholz reported that the committee will be meeting, Tuesday, February 2, 2016 for initial review.

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Town Administrator:

- FY2017 Budget: Adam Gaudette stated that the budget was still a work in progress as information continues to be gathered.
- Reviewed the FY2017 "Budget Calendar."
- Discussion with regard to increase in Chapter 90 funding to repair local roads. With the extensive road work necessary the amount of funding only assists in minimal road repairs and some road projects. The town continues to wait for the funds earmarked for Spencer, by former Governor Patrick, for Route 31; progress in receiving this funding appears to have stalled.

Discussion, questions & comments.

- Any other: Mary Braney stated that the DPHS Building committee is to be resurrected and needed representation from the Finance committee (one member). Requested that the committee consider/think about volunteering and will be discussed at next finance meeting.

Adjourn: 8:00 p.m.

Motion: Chris Bowen

Second: Tom Parker

Approve: Unanimous

Respectfully submitted,

Nancy E. Hibdz

Dates to note:

Finance Committee meeting schedule February - May, 2016

Feb. 23, 2016: Finance Committee: Initial FY2017 Town Administrator Budget Presentation

Mar. 8, 2016: Finance Committee (Special): Budget Presentations from Staff (Public Works - Sewer, Water, Highway, Transfer Station and U&F; and Parks & Recreation)

Mar. 22, 2016: Finance Committee: Budget Presentations from Staff (Police, Fire, Library & Council on Aging)

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Mar. 29, 2016: Finance Committee (Special): Budget Presentation from Schools (Bay Path and SEBRSD) and from Staff (Accounting, Board of Assessors, and Treasurer Collector)

Apr. 12, 2016: Finance Committee (Special): Public Hearing on FY2017 Budget (*Place ad in New Leader) and Vote Recommendations on Annual Town Meeting Warrant

Apr. 13, 2016: FinCom Drop Dead to have the Warrant book to printer (must have in hand 4 days before ATM)

May 5, 2016: Annual Town Meeting

May 10, 2016: Town Elections