

Spencer Finance Committee
February 19, 2013
Minutes

1) Call meeting to order: 7: 07 p.m.

Members present: Mary Braney, Chair, Paul McLaughlin, Vice Chair, Nancy Herholz, Mike Malone, Tom Parker, Robbin Joyce, Julie Parenteau and Chris Kandel.
Adam Gaudette, Town Administrator, Tony Pepe, BoS (7:15) and Ex Officio Peter Adams (7:25 p.m.).

2) Minutes of January 15, 2013 meeting

Motion to approve: Chris Kandel

Second: Julie Parenteau

Approved: Unanimously

3) Correspondence: Copies of Bay Path's FY2014 proposed operating budget were sent to members from John LaFleche, Superintendent of BPRVHS; The Beacon.

4) Liaison Reports

- a) **Capital Planning Committee:** Nancy Herholz reported that CIPC met 1/29/2013 to review the list \$1,637,000 in capital requests. **1.** \$40,000-Senior Center feasibility Study; **2.** Fire Dept. \$490,604.48 for Turnout gear, Dispatching RMS software, community Wide Radio system & Design Funding for 2nd floor renovation & addition for operations & ADA requirements; **3.** Highway Dept. \$510,000 for Fuel Management system, Used Caterpillar Excavator & Salt Storage Bldg.; **4** Richard Sugdren Library \$10,274 or contract price of \$9,246.60 (in accordance with the Commonwealth of Massachusetts state contract ("Document Solutions OFF27")) **5.** Police Dept. \$37,500, New cruiser (in keeping with schedule replacement); **6.** Sewer Dept. \$90,000 for Screw Pump P-12 & Pipeline Video Inspection Equipment; **7.** \$7,000 Main Street Fire Station Doors & Town Hall Gas Conversion Analysis; **8.** \$400,000-Water Dept., Water meter replacements, pre-engineered steel storage bldg. & capital efficiency Plan (schedule replacement of worn out equipment).

Next scheduled meeting is 2/26/2013 to meet with department heads.

- b) **Financial Planning Committee:** Paul McLaughlin reported that the committee has not met.
- c) **School Building Committee:** Chris Bowen was absent; Mary Braney stated that the Project is in abeyance for nine (9) months.
- d) **School Capital Planning Committee:** Chris Kandel reported that the committee has not met.
- e) **SEBRSC:** Julie Parenteau reported that there are two (2) options to file for special legislation for funding. No major cuts have been made to the district's budget.

- 5) **Initial budget presentation SEBRSD:** No representation to explain the district's initial budget. SEBRSD to meet Monday, 2/25/13, with BoS, School Committee Chair and Finance Chairs from Spencer & East Brookfield.
- 6) **Budget Presentation Spencer Rescue Squad:** Representative was not present. Adam Gaudette explained the need for funding assistance; collection rate and calls have decreased which has forced the service to seek the town's assistance. Discussion, questions & comments.
- 7) **Initial Town Administrator Budget Presentation:** – Adam Gaudette presented FY2013 Initial Budget (1st draft); amount to be raised through taxes, State and Local Aid and available funds for transfer. Also explained, line by line, the upcoming expenses. Discussion, questions & comments.
- 8) **Any other:** Comment from Tom Parker with regard to the Vocational School tuition program for students seeking programs not offered at Bay Path. Adam Gaudette stated that he and State Reps are working on a resolve with regard to the funding.
- 9) **Adjourn**
Motion: Julie Parenteau
Second: Tom Parker
Approved: Unanimously

Meeting Schedule: March 12, Library & Public Safety-Police & Fire; March 19, Public Works-Sewer. Water and U & F; March 26, Bay Path, Council on Aging, SEBRSD; April 2 Public Hearing; April 9 Votes on recommendations for Annual Town Meeting Warrant.

Respectfully Submitted,
Nancy E. Herholz