

## Finance Committee Meeting

12-20-2011

### Minutes

Present:

Members: Mary Braney, Chair; Paul McLaughlin, Vice Chair, Nancy Herholz, Mike Malone, Tom Parker, John Stevens, Chris Bowen, Julie Parenteau, Chris Kandel, Town Administrator, Adam Gaudette; Tony Pepe, Liaison to BoS (7:20 p.m.).

- Meeting called to order at 7:01 p.m.
- Motion made by Tom Parker to approve November 15, 2011 Minutes as written  
Second by: Mike Malone  
Approved: Unanimously
- Correspondence: Mary Braney distributed a copy of *The Beacon, Mass Association Newsletter of Finance Committee*; Sent link via email committee members for Massachusetts Municipal Association, [www.mma.org](http://www.mma.org)
- Liaison Reports:
  1. Capital Improvement Planning Committee: Nancy Herholz reported that committee did not meet. Meeting scheduled January 24, 2012.
  2. Finance Planning Committee: Paul McLaughlin stated that committee did not meet. Meeting scheduled in January, 2012.
  3. School Building Committee: Did not meet
  4. School Capital Planning Committee: Chris Bowen reported that committee did not meet but had received an email from Roger Pontbriand that Dore and Whittier was approved by the MSBA to be the owner's project manager and that the next step is the architect selection process.
  5. SEBRCS: Mary Braney reported that a joint meeting would be held February 27, 2012; Knox Trail representative spoke about improvement plans; days added to school year; April vacation eliminated and no professional day in May...this decision will make up five (5) days lost to Halloween blizzard.
- Adam Gaudette presented, discussed and answered committee questions and concerns with regard FY2013 Budget Calendar, FY2013 Budget & Capital request(s) procedure & process.
- Sibley Farm Purchase follow-up: Continue to wait for status of Grants previously applied for; Reviewed land acquisition debt exclusion estimates and annual tax impact on an average single family home.
- No further business

**Finance Committee Meeting**

**12-20-2011**

**Minutes**

- Motion made at 8:00 p.m. by Chris Bowen to adjourn meeting.  
Second by: Paul McLaughlin  
Approved: Unanimously
- Next meeting: January 17, 2012; 7:00 p.m.

Respectfully submitted,  
Nancy E. Herholz