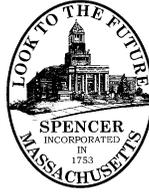


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
EBEN J. BUTLER

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
STEVEN J. TYLER, P.E.

TEL. 508-885-7525
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Minutes of Meeting held July 6, 2016

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: Eben Butler
Norman Letendre, Jr.

Staff present: Steven Tyler, Superintendent
Gregory Karpowicz, Chief Water Operator
Carol Dearborn, Sr. Clerk

Meeting was called to order at 5:25PM

Read and accepted minutes for June 1, 2016

Reviewed invoices & signed vouchers

Signed monthly commitment

Signed quarterly commitment

Water Terminations for non-payment will be the week of July 11th, 2016. Terminations will include:

- **1 Linden Street:** Invoice dated February 17th, 2016, for fire service line break (loss of 190,410 gallons of water) has not been paid to date. Proceed with procedure for shut-off of all water to this location, motioned by Letendre, seconded by Butler.

20 Greenville Street/ SF: Water Commissioners reviewed request for past due balance of \$390.15 to be paid on July 18th, 2016. After a review of past water bills, payments, and current account balance, Letendre motioned, Butler seconded, in favor to extend past due amount payment to July 18th, 2016.

Public Meeting Adjourned at 5:55 PM, motion by Letendre, seconded by Butler.