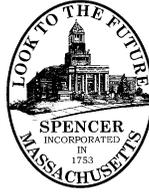


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
STEVEN J. TYLER, P.E.

TEL. 508-885-7525
FAX: 508-885-9416
TTY: 508-885-7525

Minutes of Meeting held November 5, 2014

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: David O'Coin
Norman Letendre, Jr.

Staff present: Greg Karpowicz, Chief Operator
Carol Dearborn, Sr. Clerk

Others: Robert D. McNeil, McNeil Engineering, LLC.
Michael Comiskey, South Middlesex Non-Profit Housing Corporation (SMNPHC)

Meeting was called to order at 5:20 pm

Read and accepted minutes for October 1, 2014

Reviewed invoices & signed vouchers

Signed Monthly Commitment

Bixby Road Housing Development – Water Extension/Connection Fees: Robert McNeil representing South Middlesex Opportunity Council (SMOCK). Bixby Trail Estates proposed development on 15 acres (7 acres Conservation), 11 buildings, 42 units, with a fifty year affordability restriction on units. Chapter 40B encourages communities to have ten percent of housing available to low or moderate income households with Spencer currently at four percent. Development proposes entire water main out to units will be privately owned as well as Bixby Road. SMOCK is seeking consideration of fee waivers for non-profit for \$750 per Additional Units that totals \$23,250.00. Water Commissioners to review request and Chief Operator to write specifications and cost requirements letter for SMOCK for meeting scheduled December 3, 2014, letter to serve as connection permit. Norman motioned, seconded by David.

CEP Project Update: Grant Street, Chestnut Street, all paving completed.

Cranberry Well Storage Shed: Hole in roof, building on cement slab and in disrepair. Suggested Quonset hut or storage shed to be used on property. Property at 5 Old Meadow Road is currently for sale located close to Water Department and would serve as storage. Chief Operator to present purchase price of 5 Old Meadow Road information at next scheduled meeting scheduled December 3, 2014. Norman motioned, seconded David.

Public Meeting Adjourned at 6:00 pm, motion by David, seconded by Norman.