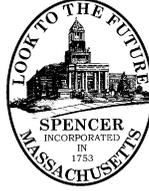


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
STEVEN J. TYLER, P.E.

TEL. 508-885-7525
FAX: 508-885-9416
TTY: 508-885-7525

Minutes of Meeting held January 8, 2014

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: Norman Letendre, Jr.
Robert O. Fritze, Jr.

Staff present: Steven Tyler, Superintendent
Jill Gallagher, Jr. Clerk

Meeting was called to order at 5:10 P.M.

Read and accepted minutes for December 11, 2013

Reviewed invoices & signed vouchers

Signed quarterly commitment

Sanitary Survey -Water Commissioners reviewed Sanitary Survey from Mass DEP. dated November 14, 2013. Robert and Norman reviewed response to Sanitary Survey dated January 7, 2014 prepared by Superintendent. Discussion included possible scenarios and costs to address Mass DEP comments. The Superintendent will provide updates as progress is made.

18 Brown Street – Reviewed bills and payment history. Robert motioned to postpone shut-off and meet with property owners at next meeting February 5, 2014, Norman seconded, unanimous vote.

34 Grant Street - Reviewed letter dated December 7, 2013 requesting adjustment on bill # 123329. Norman denied adjustment, Robert seconded, unanimous vote.

36 Grant Street – Reviewed letter dated December 7, 2013 requesting late fee waived on bill #123328. Norman denied adjustment, Robert seconded, unanimous vote.

Public Meeting Adjourned at 5:45 PM, motion by Norman, seconded by Robert, and all in favor.