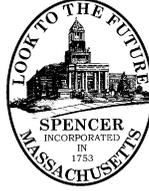


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
STEVEN J. TYLER, P.E.

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Minutes of Meeting held April 9, 2014

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: Norman Letendre, Jr.
Robert O. Fritze, Jr.

Staff present: Gregory Karpowicz, Chief Water Systems Operator
Jill Gallagher, Jr. Clerk

Meeting was called to order at 5:05P.M.

Read and accepted minutes for March 12, 2014

Reviewed invoices & signed vouchers

Signed quarterly commitment

Signed monthly commitment

Water Commissioners reviewed proposal to replace roof canopy at 3 Old Meadow Road. Norman motioned to deny, Robert seconded, unanimous vote.

Water Commissioners reviewed termination policy

Reviewed Unaccounted for Water Compliance Plan with Chief Operator

Reviewed Paxton Road Evaluation with Chief Operator who is working with Tata and Howard on pressure upgrade.

National Grid Electrical Energy Rebate reviewed

Water Commissioners reviewed Meadow Road Well with Chief Operator. It needs a cleaning, screen is clogging, will start getting quotes.

Reviewed water bills for Maple Street School. Norman motioned to abate future water bills, David seconded.

3 Prouty Street - Resident looking for 60 days to pay current past due in the amount of \$252.14. Reviewed payment history. Norman motioned to accept the payment agreement, Robert seconded, unanimous vote.

24 Grove Street – Resident looking for payment agreement for remaining balance of \$2,602.15. Reviewed payment history. Robert motioned to accept the payment agreement, Norman seconded, unanimous vote.

9 Holmes Street – Resident looking for a payment plan on past due bills in the amount of \$848.14. Reviewed payment history. Robert motioned to deny the payment plan request, Norman seconded, unanimous vote.

23 High Street – Resident met with Water Commissioners regarding termination. Robert motioned to accept current payments and not terminate, Late fees will remain on account to be paid by owner. Norman seconded, unanimous vote.

21 Cherry Street – Resident looking for extension on payment agreement. Remaining past due amount to be paid May 5, 2014. Robert motioned to accept, Norman seconded, unanimous vote.

Public Meeting Adjourned at 6:40 PM, motion by Norman, seconded by Robert, unanimous vote.