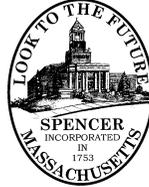


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**WATER DEPARTMENT**

DAVID R. O'COIN  
NORMAN C. LETENDRE, JR.  
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD  
SPENCER, MA. 01562



SUPERINTENDENT  
STEVEN J. TYLER, P.E.

TEL. 508-885-7525  
FAX: 508-885-9416  
TTY: 508-885-7525

**Minutes of Meeting held January 2, 2013**

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: David R. O'Coin  
Norman C. Letendre, Jr.  
Robert O. Fritze, Jr.

Staff present: Steven Tyler, Superintendent  
Greg Karpowicz, Chief Water Systems Operator  
Rebecca Pedone, Jr. Clerk

Meeting was called to order at 5:05 P.M.

Read and accepted minutes for December 5, 2012

Read and accepted Executive Session minutes

Review invoices & sign vouchers

Signed monthly commitment

**Non Compliance Concerns – 40 South Spencer Rd:** To run water from garage to home Eddie Thibeault has a permit, if he does the work no new permit is needed. If new contractor is completing work resident needs to have a new Trench Permit and Water Permit. Motion by Robert, seconded by Norman, and in favor, David.

**Meadow Road Pump Station:** Possible leak at well, air in lines. Agreed to do gas test if cost figure is below \$2,500.00. Motion by Norman, seconded by David, in favor, Robert.

**Staff Union Meeting Update:** Schedule an executive Session. Motioned by Robert, seconded by Norman, and in favor, David.

**Resident Questions**

**4 Paxton Rd:** Resident concerned with high water usage. Resident met with commissioners for payment plan. A Partial Payment Agreement was issued to resident to pay every 2 weeks starting January 4, 2013. If payment agreement is breached penalties will be assessed to bills and termination of service will be issued.

Public Meeting Adjourned at 6:20PM, motion by Norman, seconded by Robert, and in favor, David.