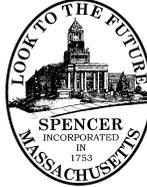


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
STEVEN J. TYLER, P.E.

TEL. 508-885-7525
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Minutes of Meeting held June 20, 2012

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: Norman C. Letendre, Jr.
Robert O. Fritze, Jr.

Staff present: Steven Tyler, Superintendent
Gregory Karpowicz, Chief Water Operator
Susan Lacaire, Clerk

Others present: Shira McWater, Tata & Howard

Meeting was called to order at 4:00 P.M.

Invoices were reviewed and signed.

The minutes of June 6, 2012 were approved. Motion Letendre/Fritze passed 2/0.

Shira McWater of Tata & Howard submitted the following amendment for consideration of payment. The amendment is for additional construction administration services completed for the Two Zone Pressure System Project. The previous two amendments pertained to supplementary construction administration and resident observation services resulting from changes to the original scope of services and extra work performed by the primary contractor and its subcontractors. This amendment seeks compensation for additional construction administration services rendered by Tata & Howard personnel including, but not limited to facilitating approval of two change orders by MassDEP, review of two payment requisitions; including final payment requisition, and completion of similar such services resulting from the continuation of this important project.

Change Order No. 16 extended the contract period with P. Gioioso & Sons, Inc. by 723 calendar days (December 31, 2011). Tata & Howard has performed work 880 calendar days beyond the original project completion date, and 167 calendar days beyond the

project completion date associated with Change Order No. 16. Based on these considerations, we are requesting an increase of \$18,300 to our contract.

Pursuant to the Construction Administrative Services Agreement between the Town of Spencer and Tata & Howard, Inc. dated December 16, 2009, and modified September 1, 2011, the following changes are mutually agreed:

On Page 6, Section 5 – PAYMENT TO ENGINEER, Item 5.1.1, first sentence, delete the following words, “Four Hundred Fifty Eight Thousand Two Hundred Ninety Dollars (\$458,290.00).”

On Page 6, Section 5 – PAYMENT TO ENGINEER, Item 5.1.1, first sentence, insert the following words, “Four hundred Seventy Six Thousand Five hundred Ninety Dollars (\$476,590.00)”

After some discussion, motion made Letendre/Fritze to sign the Agreement Amendment passed 2/0.

Motion made (Letendre/Fritze) to adjourn at 5:00PM (Passed 2/0)