

TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
STEVEN J. TYLER, P.E.

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Minutes of Meeting held August 13, 2011

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: David R. O'Coin
Norman C. Letendre, Jr.
Robert O. Fritze, Jr.

Staff present: Steven Tyler, Superintendent
Greg Karpowicz, Chief Water Operator
Susan Lacaire, Clerk

Other present: Alan Nussey, Resident

Meeting was called to order at 5:30 P.M.

Invoices were reviewed and signed.

The minutes of July 13, 2011 were approved. Motion Letendre/O'Coin passed 3/0.

Resident 6 Pond Street: The owner of 6 Pond Street addressed the Commissioners regarding his pressure reducer and the Two Zone System. The Two Zone System change over did not affect his property. His pressure reducer was 8 years old. The Commissioners informed him there was nothing they could do to help him with the cost of the replacement of his pressure reducer.

Sign Termination Policy: The Commissioners signed a new Termination Policy adding: Customers will not be allowed to make an agreement if past agreements have not been followed. This updated Termination Policy is effective July 13, 2011.

60 Valley Street Abatement: The owner of 60 Valley Street is seeking abatement to his water bill. This is tabled until the next meeting. An appointment is made for the meter to be checked and the Commissioners will wait to see what the Water Department technicians find.

7 Sunset Lane Abatement: Motion made Fritze/Letendre to abate 3 quarters of Water charges. There will be no late charges assessed. Passed 3/0 The clerk will inform the resident of 7 Sunset Lane of this.

18 Pleasant Street: Water Department clerical placed 18 Pleasant Street on tax lien 12-8-10. Tax lien was recorded on 12-27-10. Resident bought house 12-21-10 so tax lien for water was not available when house was sold. Requesting water portion of 368.73 be removed from tax lien. The Water Commissioners will take action on this at the next meeting.

Tata & Howard Two Zone Pressure System Update: Change order 12R was signed by the Commissioners. The purpose of Change Order No. 12R is to adjust the contract price for additional costs associated with the rehabilitation repairs of the existing Moose Hill Tank. Repairs include providing all labor, equipment, materials and incidentals required to: (1) repair minor areas of concrete spall; (2) re-secure anchor bolts on the exterior ladder; (3) high pressure water clean the tank exterior wall and dome, including chlorine solution rinse to eliminate mold and mildew, perform incidental surface repairs including removal of efflorescence and minor patching, and apply two coats of Tammscoat to the tank wall and dome exterior; (4) remove existing roof access hatch door, door lift assist device and associated hardware, and furnish and install new replacement roof access hatch door, stainless steel lifting mechanism and lock assembly, and associated hatch door hardware. The price quote provided by the concrete tank repair subcontractor to perform the Moose Hill Tank repairs totals \$64,900.00 and the total additional cost (including the GC7.5% markup) sums to \$69,580.00. This change order results in an increase in the Contract Price to \$7,191,100.89. The reason for the change: The existing condition of the Moose Hill Tank was assessed in June 2010 by a tank inspection firm contracted by the Town, independent of the Two Zone pressure System Project Contract. The inspection firm furnished the Town an inspection report which documented the tank condition and made recommendations for tank rehabilitation. At the Town's request, the Contractor subcontracted the services of Natgun Concrete Tank Services to perform the rehabilitation repairs identified in the inspection report.

Change order 13 was resigned by the Commissioners due to the fact that Change order 12R changed the contract price of the previously signed Change Order 13. The contract price for the newly signed Change Order 13 is \$6,785,500.89.

Change order 14 was resigned by the Commissioners due to the fact that Change order 12R changed the contract price of the previously signed Change Order 14. The contract price for the newly signed Change Order 14 is \$7,134,320.89

Cranberry Station Generator: Suggestion was made the Water Department purchase a generator, pour the pad, and have electrician install it . No action was taken on this suggestion.

Telephone Service: Superintendent Steven Tyler is addressing this issue. He will report back to the Commissioners at a future date.

Copy Machine: Superintendent Steven Tyler is addressing this issue. He will report back to the Commissioners at a future date. The Commissioners stated that a new copy machine is what is needed. They do not want a leftover from another department.

Roof Meadow Road: New quotes to repair the Meadow Road roof are needed as the Town now has a new contractor that was awarded the bid. Commissioner Fritze will examine the exhaust fan on the plant roof.

New Business: A letter shall be sent to the owners of 9A and 9B Cottage Street informing them the water will not be turned on until each side has a water service connection.

Motion made (O'Coin/Letendre) to adjourn at 7:30 PM (Passed 2/0)