

**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**WATER DEPARTMENT**

DAVID R. O'COIN  
NORMAN C. LETENDRE, JR.  
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD  
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SUPERINTENDENT  
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**Minutes of Meeting held June 8, 2011**

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: David R. O'Coin  
Norman C. Letendre, Jr.  
Robert O. Fritze, Jr.

Staff present: Greg Karpowicz, Chief Water Operator  
Susan Lacaire, Clerk

Meeting was called to order at 5:30 P.M.

Invoices were reviewed and signed.

The minutes of May 11, 2011 were approved. Motion Letendre/O'Coin passed 3/0.

**Paying of Agreement on Due Date:** The Commissioners discussed the Agreements and paying of the Agreements on the due date. It was suggested that residents not be allowed to make second agreements when other agreements are not followed.

**Owner 32 Maple Street:** The owner of 32 Maple Street asked to be placed on the agenda. He did not attend the meeting.

**4 Maple Street:** The owner of 4 Maple Street requested abatement for the Water/Sewer bill for the January 1, 2011 to March 31, 2011 period. There was a fire at 4 Maple Street in November 2010. The water was shut off inside but not in the street. Motion made O'Coin/Fritze to abate the water bill for the January 1, 2011 to March 31, 2011 period and to abate any late fees associated with same. Passed 3/0

**1 Temple Street:** Motion made O'Coin/Letendre to abate late fees and overcharge.  
Passed 3/0

**Letter 29 Grant Street:** A letter from the resident of 29 Grant Street was read. Motion made O'Coin/Letendre to let bill stand as is and to pass it on to the Sewer Department for their consideration. Passed 3/0

**Bill 85 Main Street:** A bill from E.M. Thibault Excavation and Gary Cook (home owner) was received for work done to replace the Sewer Pipe that was damaged by P.Gioioso during the work on Main Street for the Two Zone Pressure System. The bill has been sent to P. Gioioso. Mr. Karpowicz will speak with Mario of Gioioso and Mr. Fritze will speak with Mr. Cook.

**33 Church Street:** Motion made O'Coin/Letendre to not abate any late fees as resident did not pay agreement on time. Passed 3/0

**Telephone System:** The Water Department Office is in need of a new telephone system. This was tabled to be discussed at a future meeting when more information is available.

**Gas Shut Off for Season at Cranberry Well:** Motion made O'Coin/Letendre to shut off the gas at the Cranberry Well for the season even though there is a \$50.00 per account fee. There is still a savings versus leaving it on. Passed 3/0

**Tata & Howard Two Zone Pressure System Update:** The Two Zone Pressure System will be started up Next week. On Friday, 6/10/11, the alarms will be tested and the SCADA will be tested. A reverse 911 will be sent out to inform water customers of the changeover. The work on Water and Valley Street will begin soon. **Change Order No. 13 was signed.** The purpose of Change Order No. 13 is to adjust the contract (Credit) associated with paving for Lincoln Street, Pleasant St., Main Street and Elm Street. Paving for these streets are part of the contract. However, National Grid is placing new gas mains and services along these streets and the Town would like to defer paving until 2012 to allow the settlement of the trenches. The credit quote provided by the Contract to remove the costs associated with these streets is \$405,600.00. This change order results in a decrease in the Contract Price to \$6,783,000.89. **Change Order No. 14 was signed.** The purpose of Change Order 14 is to adjust the contract price to include the construction of Water Street and Valley Street. The water main on Water Street is old, tuberculated and not connected to Valley Street. The Valley Street main is old, tuberculated and experiences frequent breaks. The credit price quote provided by the Contractor to construct new water mains on these streets is \$348,820.00. This change order results in an increase in the Contract Price to \$7,131,820.89.

**18 Wilson Street:** Mr. Karpowicz will look into the burm replacement at 18 Wilson Street.

Motion made (O'Coin/Fritze) to adjourn at 7:30 PM (Passed 3/0)