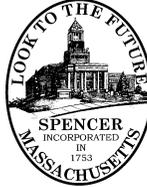


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
ROBERT D. MCNEIL III, P.E.

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Minutes of Meeting held May 11, 2011

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: David R. O'Coin
Norman C. Letendre, Jr.
Robert O. Fritze, Jr.

Staff present: Greg Karpowicz, Chief Water Operator

Others present: April Gale
David Young
Jeannette Fortin

Meeting was called to order at 5:30 P.M.

Invoices were reviewed and signed.

The minutes of April 13, 2011 were approved. Motion Letendre/O'Coin passed 3/0.

18 Summit Street Service Line Replacement Bill: April Gale and David Young spoke to the Commissioners concerning the service replacement bill for 18 Summit Street. After some discussion the Commissioners agreed to reduce the bill by \$500.00. A new invoice is to be sent. The due date for payment will be in 90 days.

Bill 85 Main Street: A bill from E.M. Thibault Excavation and Gary Cook (home owner) was received for work done to replace the Sewer Pipe that was damaged by P.Gioioso during the work on Main Street for the Two Zone Pressure System. The bill has been sent to P. Gioioso.

Resident 26 Adams Street: The resident of 26 Adams Street discussed with the Commissioners the meter reading equipment and leak detection. She had a leak and thought she should have been notified sooner. She also requested abatement. The Commissioners denied her request. The Commissioners held fast to their rule, if the water flows through the meter the customer is charged.

Water Commitment Inspection & Tie in Fees: The Commissioners signed the Water Commitment.

Backup Generator Update: There was discussion comparing the cost of a backup portable generator versus a stay in place generator at Cranberry Brook Well. It was voted to purchase a stay in place generator, **not** a portable generator.

Tata & Howard Two Zone Pressure System Update: Change Order No. 13 was discussed. The purpose of Change Order No. 13 is to adjust the contract price for the furnishing and installation of level transducers in each chamber of the Highland Street Water Storage Tank. Tata & Howard has withdrawn Change Order No. 13. The work on Valley and Water Street will move forward pending MA DEP approval.

Motion made (O'Coin/Fritze) to adjourn at 7:10 PM (Passed 3/0)