

TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
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Minutes of Meeting held April 8, 2009

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Norman C. Letendre, Jr.
Robert O. Fritze, Jr

Staff present: Robert D. McNeil III, Superintendent
Greg Karpowicz, Chief Operator
Susan L. Lacaire, Junior Clerk

Meeting was called to order at 5:30 p.m.

Invoices were reviewed and signed. The invoice for American Messaging was held out for question.

The minutes of March 19, 2009 were approved. (Passed 2/0)

National Drinking Water Week update: National Drinking Water Week is May 3, 2009 to May 9, 2009. Mr. McNeil has coordinated with Superintendent of Schools, Ralph Hicks, Principle Linda Crew and Art Teacher Louise McGee a Poster Contest for the pupils of Wire Village School. One or all of the following topics should be the focus of the poster project: 1) Public Health, 2) Fire Protection, 3) Water Conservation, and 4) Overall Quality of Life. Winners will be chosen for each grade (4th, 5th, 6th) for 1st, 2nd, and 3rd place and five honorable mentions (a total of 24 winners). Winners will be notified by mail and at school. The Spencer Water Department will host an open house on Saturday, May 9, 2009 from 11AM to 1PM at the Meadow Road facility. Tours of the facility will be given and awards for the winners of the Poster Contest will be presented. Winners will receive certificates, cash prizes, and their posters will be on display on the Town website, Wire Village School and the Public Library during the month of May. The cash prizes will be funded by money that must be spent for ACO directive. Motion

made (Letendre/Fritze) to support the activities of National Drinking Water Week.
(Passed 2/0)

NEWWA Conference update: Two buses, 55 each, toured the Meadow Road Facility. Greg Karpowicz and Margret McCarthy, of Weston & Sampson, conducted the tours. Mr. McNeil spoke at the Conference. Great reviews were given for each.

Spencer Agricultural Meeting update: A meeting was held with Allen Walker, of the Spencer Agricultural Association, Mr. McNeil and Mr. Karpowicz. Under the Lease Agreement signed December 29, 2006 by the Town of Spencer “Landlord” and the Spencer Agricultural Association “Tenant,” section 4. Additional Rent “Tenant shall pay as additional rent all real estate taxes, water and sewer charges, and assessments of every kind and nature whatsoever related to the Premises, if any...and that Tenant is to pay all charges and expenses of every nature that may be imposed upon the Premises and its appurtenances in any manner during the term of this lease.” Also under section 10. Maintenance and Construction “(a) Tenant shall be responsible for keeping and maintaining in good repair all buildings, utilities and other improvements now and hereafter located on the Premises.” The Spencer Agricultural Association and its’ sub-lease the Spencer Trotter’s Club, is responsible for complying with the Cross Connection Control Survey and the Meter Installation at the Spencer Fairgrounds. This must be completed or the Spencer Fair will not be allowed to be held. Mr. Walker understands this.

Spencer Sewer Department Water Meter update: Motion made (Fritze/Letendre) to send letter to the Sewer Commissioners requiring the Installation of a 2” compound meter at the wastewater treatment plant within 30 days of receipt of the letter. Failure to comply will result in termination of Water Service. (Passed 2/0)

Tata & Howard Two Zone Pressure System update: Mr. McNeil met with Paul Shirois and walked the Highland Street Tank site. A Connect CTY message was sent out Wednesday, April 8th to residents advising them of flow testing to 11 hydrants around town to determine our current fire flow conditions.

Lead and Copper Sampling update: There will be an annual savings of \$1,320.00 for testing due to the fact the Spencer Water Department passed the testing for 3 years. The next testing will need to be done in three years, not every year.

New Business:

Motion made (Fritze/Letendre) to abate the Methodist Church late fees of 65.00.
(Passed 2/0)

Clerk was instructed to call and return the Belmont Springs Water Cooler and Water Bottles.

Clerk was instructed to call Mark Altman to get file that was sent out for terminations. Malcolm Speicher will begin trapping beavers Friday (4/10/09) behind the Meadow Road facility.

Motion made (Letendre/Fritze) to adjourn at 7:30. (Passed 2/0)