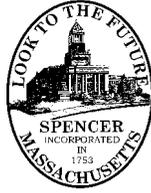


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
TTY 508-885-7525
PLANT 508-885-7542

Minutes of Meeting held December 20, 2016

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. Documents are on file at the Utilities and Facilities Office.

Members present: Francis "Frank" White
Lawrence "Larry" Dufault

Sewer staff present: James Laplante, Jr., Supt.
Debra Graves, Sr. Clerk

Meeting was called to order at 2:00pm.

Sewer Regulations:

- Sewer Commissioners reviewed sewer user rules and regulations. Will continue with this in the future.

Main St. Project:

- Review Main Street downtown customer letter. Sewer laterals, sump pumps, roof leaders and foundation drains need to address before the upcoming Main Street Reconstruction. Would like the letter to be mailed out in January 2017.

Review Pool Filling Policy:

- Pool filling policy will be rolled into the sewer rules and regulations.

Review Step Raise:

- Sewer Commissioners review superintendent salary. Larry motion to increase step (S-12, step 5), seconded by Frank, all in favor.

Meeting Adjourned at 3:37pm. Motion by Larry, Seconded by Frank, all in favor.

The Board voted and approved minutes on 1/11/2017