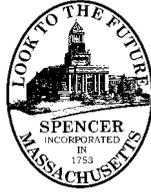


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR., SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
TTY 508-885-7525
PLANT 508-885-7542

Minutes of Meeting held August 10, 2016

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" White
Lawrence "Larry" Dufault
Michael "Mike" Mercadante

Sewer staff present: James Laplante, Jr., Supt.
Debra Graves, Sr. Clerk

Meeting was called to order at 5:00pm.

Read and accepted Minutes for July 7 and July 13, 2016.

Signed monthly commitment for septage fees

Superintendent James Laplante Reports:

- Review Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)

Bixby Trail Estates:

- Sewer Commissioners review McNeil Engineering sewer main repair letter and Bixby Road sewer layout. The scope of work will not change all agreed upon work will be completed. McNeil engineering and Themeli Builders still need to finish agreed upon video inspection (SMHB41AA-B41AB, B39-B40, and B9A, B37-B38) also part of pipe on Rt.9 is part of the agreement and will be fixed. Sewer Commissioners reserve the right to hire a person to inspect work while it's being done.

Sewer System Upgrades:

- WWTPP Final Clarifier Rebuilt actual completion date will be later than the contractual completion date.

EPA Meeting:

- Review Clean Water SRF Forms, Master Plan project cost estimate for the upcoming EPA meeting. PEF, CWMP, need to be completed if they are to receive any grant money or 0% loans, need to go forward with this.

Meeting Adjourned at 6:20pm. Motion by Larry, Seconded by Mike, and in favor, Frank.