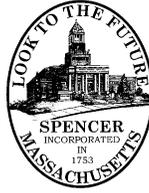


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held September 9, 2015

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White
Michael "Mike" Mercadante

Sewer staff present: Mark Robidoux, Supt.
James Laplante, Jr., Assist Chief Operator
Debra Graves, Sr. Clerk

Meeting was called to order at 5:02pm.

1. Read and accepted minutes for August 12, 2015.
2. Signed monthly commitment for Septage Fees.
3. Superintendent Mark Robidoux Reports:
 - Monthly Operations Report
 - Monthly Monitoring Report
 - Review Illegal Connection letter
 - Review Flexcon Test Results
(Reports are on file at the Utilities & Facilities Office)
4. Sewer Department Safety:
 - Insurance company doesn't offer grants for safety equipment.
5. WWTP Phone System:
 - Review quotes for new phone system. Motion by Mike to go forward with new phone system seconded by Frank, all in favor.
6. AmeriGas Propane Agreement:
 - Sewer Commissioners review bill of sale. Would like to know if this under warranty? Would like Wright-Pierce to review.
7. Budget & Capital Items:
 - Pipes, valves and fittings are leaking in pump room. Sewer Commissioners review 3 quotes and decided to go with Holden Mechanical.
 - Need new/rebuild parts for final clarifier. Need the clarifier for backup and high flows. New England Pump does clarifier rebuilding. We will look into prices to rebuild.

8. Sewer Systems Upgrades:

- Need to look into buying a laptop computer for new PLC's programming software licensing.

9. MassDOT – Rt.9 Sewer:

- Wright-Pierce has been sending design work to U&F Superintendent and his consultant for the MassHighway project.

10. Mechanic Street Sewer replacement:

- Review Change Order #1 to reline 160 feet of 18” sewer pipe. Mike made a motion to commit \$15,275 to Change Order #1 to reline 160 feet of 18” sewer pipe, seconded by Frank, all in favor.

11. CDL/Hoisting License:

- Sewer employees need hoisting licenses for frontend loader at WWTP. Sewer Commissioners agree to pay for the training and licenses.

Public Meeting adjourned at 6:57pm, motion by Mike, seconded by Frank, all in favor.