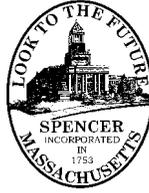


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**SEWER COMMISSION**

FRANCIS X. WHITE, CHAIRMAN  
LAWRENCE H. DUFAULT, CLERK  
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD  
SPENCER, MA 01562  
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**Minutes of Meeting held October 15, 2015**

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" White  
Lawrence "Larry" Dufault  
Michael "Mike" Mercadante

Sewer staff present: Mark Robidoux, Supt.  
James Laplante, Jr., Assist Chief Operator

Meeting was called to order at 5:00pm.

1. Signed monthly commitment for Septage Fees and signed FY2016 Sewer Rate Relief Fund Application
2. Read and accepted minutes for September 9, 2015.
3. Superintendent Mark Robidoux Reports:
  - Monthly Operations Report: MassDEP inspected the WWTP & MRPS. Report recommendations are
    - ✓ Implement an aggressive I/I reduction plan for major sources of I/I.
    - ✓ Investigate cross country sewer lines.
    - ✓ Evaluate sewer lines in easements and running through wetlands.
    - ✓ Fine screen system could eliminate grease and rags.
    - ✓ Town should coordinate with BOH and sewer dept. to address generators of FOG.
    - ✓ Restaurants and Supermarkets (schools too) should have outside grease traps pumped quarterly.
    - ✓ Pumping slips should be submitted after pumping and tracked by the town.
    - ✓ Wetland beds should be tracked as to which beds are on-line; whether they are ponding with overflow or the under drain valve(s) opened for effluent flow and phosphorus concentrations in and out of the beds.

Commissioners reviewed the inspection report and asked Mark to discuss coordinating FOG grease trap pumping program between BOH/Sewer Dept. with Adam Gaudette and Lee Jarvis.

  - Monthly Monitoring Report: Monthly average effluent phosphorus and a weekly average effluent BOD5 permit limits were exceeded.  
(Reports are on file at the Utilities & Facilities Office)

4. Budget & Capital Items: FY2017 Budget draft will be discussed next month. WWTP testing copper sources: raw influent, septage, Abbey Jelly WW, Abbey Brewery WW, BFP filtrate, secondary and final effluent for Copper Administrative Order Annual Report due at the end of January 2016. Annual Report.
5. Sewer Systems Upgrades: Project complete. Sewer staff will reduce 6" draft tube openings to 4".
6. MassDOT – Rt.9 Sewer: Wright-Pierce has completed sending design work to U&F Superintendent and his consultant for the MassHighway project. The commissioners have not committed to the project.
7. Mechanic Street Sewer Replacement: Contractor replaced a section of pipe due to rubber o-ring seal obstruction and will video inspect after relining. Sewer pipe relining work is not done.
8. Certified Illegal Connection Letters: Mr. Ceppi did not sign for his letter, but Town Clerk did. Office has not heard from other two property owners.
9. AmeriGas Propane Agreement: Greg McVeigh, W-P, believes commissioners can sign agreement letter. Sewer Commissioners took copies of the letter to review and will discuss at their next meeting.
10. Final Clarifier: Operational at this time – no torque alarm. Underwater metal parts are rusting and flaking. The repairs need to go out to bid.
11. Influent Screw Pump P-12: R.H. White looked at the pump and said he would get back to us on repair options and that their work warranty has expired. New England SpinTech inspected the pump and will report back to us.
12. Signature Authority: Larry made a motion to give Jim LaPlante the authority to sign vouchers effective November 30, 2015 with a limit up to \$10,000 for emergencies, Mike seconded and Frank was in favor.
13. Aucoin's Press Bill: Orange cards are posted on multi-family buildings to inform tenants of water termination. Bo would like the bill to be split between Water and Sewer. The commissioners agree to split the cost of printing with the Water Department.
14. November 11, 2015 Sewer Meeting, Veterans' Day: Need to change the meeting date due to the Holiday. Sewer commissioners agree to change the meeting date to Wednesday, November 18, 2015 at 5:00 PM.
15. Sugden Building: A pipe burst in the basement and water went into a floor drain. The Town is asking for sewer abatement. Commissioners want to know where the floor drain empties to. Sewer department will inspect.

Public Meeting adjourned at 6:54pm, motion by Larry, seconded by Mike, and in favor, Frank.