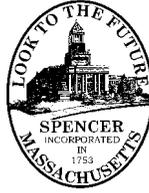


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
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Minutes of Meeting held December 9, 2015

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White
Lawrence "Larry" Dufault
Michael "Mike" Mercadante

Sewer staff present: James Laplante, Jr., Supt.
Debra Graves, Sr. Clerk

Meeting was called to order at 5:00pm.

Read and accepted minutes for November 18, 2015.

Superintendent James Laplante Reports:

- Monthly Operations Report
 - Monthly Monitoring Report
 - Nitrogen Analyses Report
- (Reports are on file at the Utilities & Facilities Office)

1. MassDOT – Rt.9 Sewer: Sewer Commissioners compare November and December Wright-Pierce cost estimated. FY17 budget have \$134,000 for project, but may have to borrow \$200,000 and increase rates 10 to 20 %. Mike motion to use November 19 Sewer System Improvements cost estimate \$329,568 has long has lateral is left up to owners, second by Frank, and in favor, Larry.
2. Budget & Capital Items:
 - Sewer Commissioners Review FY17 draft budget. will have to increase sewer rates 10 to 12% for FY17 budget. Mike motion to approve the FY17 budget, second by Frank, and in favor, Larry.
 - Roof will need an architect. Sewer Commissioners would like the roofing added to sewer upgrade in the future.
3. AmeriGas Propane Agreement: Sewer Commissioner reviewed the agreement and refuses to sign. Will follow up on agreement.
4. Bixby Trail Estates: Review Bixby Trail Sewer Permit I&I Removal Requirements.

Larry Dufault adjourned public meeting at 5:50pm.

5. Final Clarifier: This is being submittal by Wright-Pierce. Sewer Commissioners would like this work done in mid-June to July.
6. Influent Screw Pump P-12: Sewer Commissioners would like this table for right now.
7. Pet waste Disposal: Animal Control regarding pet waste disposal at the Sewer Plant. Mike motion not to accept pet waste, second by Frank, all in favor.
8. Verizon Store (Big Y Plaza): Commercial building 1800 sq. ft. with 1 bathroom. $75 \times 1.8 = 135 \times 16 = \$2,160$ for Sewer permit.
9. BOD5 Testing (Influent only) is done in house. Sewer Plant would like to outsource to New England Testing Lab. Would cost about \$90 a week if outsource, this will freeze up more man hours. Sewer Commissioner would like this table until next meeting.
10. Thibault letter: Requesting a list of names of plumbers that are confined space qualified and Trench safety qualified. Sewer Commissioner would like to table this until next meeting.

Public Meeting adjourned at 6:30pm, motion by Mike, seconded by Frank, all in favor.