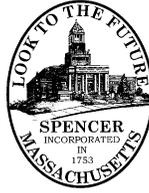


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held November 12, 2014

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White
Lawrence "Larry" H. Dufault
Michael "Mike" Mercadante

Sewer staff present: Mark Robidoux, Supt.
James Laplante, Jr., Assist Chief Operator
Debra Graves, Sr. Clerk

Meeting was called to order at 5:00pm.

1. Read and accepted minutes for October 14, 2014.
2. Signed monthly commitment for Septage Fees.
3. Superintendent Mark Robidoux Reports:
 - Monthly Operations Report
 - Monthly Monitoring Report
(Reports are on file at the Utilities & Facilities Office)
4. Oasis Nails and Spa: Discuss agreement for Sewer permit fee of \$6,400. Mike made a motion to accept an agreement of paying \$3,000 by Dec 1, 2014 and \$3,400 by Dec 31, 2014. Oasis Nails would also have to sign agreement, seconded by Larry, and in favor, Frank.
5. Bixby Road Sewer: Sewer Commissioners had an agreement with the previous owner. The new owners SMNPHC will complete the requirements set forth in the Main Agreement section of the attached Exhibit A. SMNPHC will discuss a sewer easement with Misty Hill Condominiums. A preconstruction meeting is scheduled for November 20th with Adam Gaudette, Town Administrator. Frank and Mark will attend.
6. Illegal sump pumps: Sewer Commissioners talked about illegal sump pumps. Would like to create a letter with fines (\$20 a day) to be sent out with the January bills.

7. Budget:

- Mark wants to start training Jim LaPlante for the Superintendent's job next month (December 2014). The commissioners will look at the pay scale and make a recommendation for Jim's starting pay.
- The commissioners would like to hire a full time Operator around March 1, 2015 with a minimum Grade 4 license. Mark will increase the FY2015 budget and we will need an article at a May 2015 STM for funding with retained earnings. Frank and Mark will discuss with Adam.
- Sewer Commissioners would like to set up capital accounts for projects such as Sewer Bank Fees I&I Removal and maybe Main Street Reconstruction using retained earnings.

8. MassDOT: 25% Design Public Meeting will be held on December 9, 2014

Public Meeting adjourned at 6:45pm, motion by Larry, seconded by Frank, and in favor, Mike.