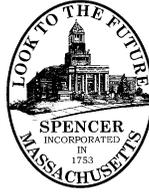


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held December 9, 2014

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White
Lawrence "Larry" H. Dufault
Michael "Mike" Mercadante

Sewer staff present: Mark Robidoux, Supt.
James Laplante, Jr., Assist Chief Operator
Debra Graves, Sr. Clerk

Meeting was called to order at 5:00pm.

1. Read and accepted minutes for November 12, 2014.
2. Signed monthly commitment for Septage Fees.
3. Superintendent Mark Robidoux Reports:
 - Monthly Operations Report
 - Monthly Monitoring Report
(Reports are on file at the Utilities & Facilities Office)
4. Postage Meter: Utilities & Facilities office is in need of a postage meter. Sewer Commission reviewed the information for the Automated Postage Meter. Mike made a motion to move forward on the postage meter, seconded by Larry, and in favor, Frank.
5. Illegal sump pumps: Reviewed the letter for the illegal sump pumps, which will be sent out with the January 2015 bills.
6. Budget:
 - Monies will come from retained earnings for new hire on March 1, 2015.
 - New Superintendent salary to start December 1, 2015. Larry motion to start salary at S-12/Step-4, seconded by Frank, and in favor, Mike.
 - New Capital Accounts: would like a set amount for Sewer Bank I&I Removal and Main Street Reconstruction to be set at \$50,000 each, which will come from retained earnings.
 - Review FY 2016 Budget draft.

7. Sewer Systems Upgrades:

- New wet well was put in.
- Block building is up on Meadow Road.
- Demo existing Clark panel

8. MassDOT: Public Forum meeting tonight at 7:00pm

Public Meeting adjourned at 6:25pm, motion by Larry, seconded by Frank, and in favor, Mike.