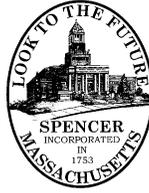


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held February 12, 2013

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White
Lawrence "Larry" H. Dufault
Michael "Mike" J. Mercadante

Sewer staff present: Mark Robidoux, Supt
Debra Graves, Sr. Clerk

Meeting was called to order at 5:05pm.

1. Read and accepted minutes for January 8, 2013.
2. Signed monthly commitment for septage fees.
3. Superintendent Mark Robidoux Reports:
 - Monthly Monitoring Report
 - Monthly Operations Report(Reports are on file at the Utilities & Facilities Office)
4. Sewer Commissioners will meet with the Capital Planning Committee on Feb 26, 2013.
5. Fire Department Annex Building Sewer Fee: Separate sewer line installed and the building may need a floor drain in the garage. The Sewer Bank I&I is \$16.00 per gallon of design flow. Sewer Commissioners are waiting for plans to review. This will continue to the next meeting.
6. Septage Billing: Rutland Sanitation is behind on their bill. Sewer Commissioners would like a letter sent to Rutland Sanitation saying if payment is not received by 30 days they will be shut off.
7. Review the budget and retained earnings.
8. Roadway Reconstruction Plans for CDBG grant letter was reviewed by the Sewer Commissioners. The grant should include video inspection of sewer lines. Sewer manholes might have to be replaced. Mark will talk to Steven Tyler about this.

9. Ash Street: Westerman Estates sewer reservation expired and was denied an extension. If Mr. Westerman comes back he can't use an E-one pump type system. Sewer Commissioners want a gravity sewer system with a pump station and also have a home owner association formed.

Public Meeting Adjourned at 6:50pm, motion by Larry, seconded by Frank, and in favor, Mike.