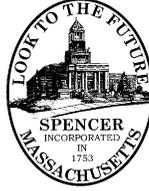


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANICS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held September 11, 2012

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White
Lawrence "Larry" H. Dufault
Michael "Mike" J. Mercadante

Sewer staff present: Mark Robidoux, Supt
Debra Graves, Sr. Clerk

Meeting was called to order at 5:05 PM.

1. Read and accepted minutes for August 7, 2012.
2. Signed monthly commitment for septage fees.
3. Superintendent Mark Robidoux Reports:
 - Monthly Monitoring Report
 - Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)
4. Review QQLA report for our NPDES permit renewal.
5. The Sewer Commissioners would like Westerman Estates removed from WWTP Flow Capacity list.
6. Phosphorus discharge was exceeded this month. Secondary phosphorus was below permit limits. Low effluent flow and warm temperatures through the wetland beds are contributing factors.
7. Review the potential Hazard Mitigation Grant Program funding letter.
8. Review the Wright-Pierce contract for Capital Improvement Program for the WWTP and Meadow Road Pump Station. The Commissioners would like some changes made on the contract and also would like Wright-Pierce to check for grants or rebates with National Grid.
9. The Sewer Commission voted to borrow \$300,000 short term and the remaining \$1,400,000 in February 2013 under the Equal Principal Debt Service Schedule. Motion by Larry, seconded by Mike, and in favor, Frank.

10. Fall Town Meeting articles need to be in by September 27, 2012. Mark would like to have articles for replacing the flocculator clarifier's drive assembly and components, grit pump-1 casing and mechanical seal, plug valves and a Penn Valley septage pump.
11. Synagro Contract: 3 year contract by index or fixed increase price? The Sewer Commissioners would like this to be on the fall town meeting for a 5 year contract. Motion by Larry, seconded by Frank, and in favor, Mike.
12. Sewer Commissioners would like to meet with the Personnel Board to discuss Mark's pay grade change.

Public Meeting Adjourned at 7:15PM, motion by Mike, seconded by Larry, and in favor, Frank.