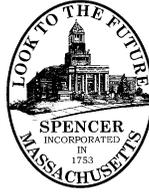


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANICS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
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Minutes of Meeting held February 29, 2012

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White
Lawrence "Larry" H. Dufault

Sewer staff present: Mark Robidoux, Supt.
Debra Graves, Sr. Clerk

Meeting was called to order at 5:12pm.

(Reports are on file at the Utilities & Facilities Office)

1. Mark discussed Capital Planning for FY2013. Meadow Road Pump Station upgrade (\$495,000) is approved for a 5 year loan and is in the FY2013 Budget at \$120,000 P&I payment for the first year. An aeration system and plant emergency generator upgrade, GIS Mapping, sewer system video inspections and repairs are estimated at \$1,005,000 and could be combined with the pump station upgrade. A 20 year loan would increase the minimum sewer bill about \$82.71 a year.
2. Reviewed the sewer rates for the Public Hearing to be held on March 13, 2012. The commissioners would like to lower the minimum usage from 1500 ft³ to 500 ft³ and then look at the user fee structure to establish a separate fee for usage less of 500 ft³.
3. Review Budget, and permits.

Meeting Adjourned at 6:25pm. Motion by Larry, seconded by Frank, unanimous vote.