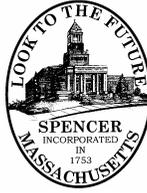


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



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Minutes of Meeting held October 21, 2011

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White
Lawrence "Larry" H. Dufault

Sewer staff present: Mark Robidoux, Superintendent

Others present: Steve Tyler, U&F Superintendent

BoSC Meeting, October 21, 2011

Meeting was called to order at 9:04AM

1. Job Descriptions: The Sewer Commission discussed the recent lack of applicants for the Assistant Chief Operator position and voted to request that the Personnel Board change the wording for the Operator and Assistant Chief Operator job descriptions for the requirement of "a wastewater operator's license one grade lower than facility State certification" to read "a minimum Grade 3 wastewater operator's license with the ability to obtain a wastewater operator's license one grade lower than facility State certification within a reasonable amount of time".
Motion by Larry to request that the Personnel Board change the wording for the Operator and Assistant Chief Operator job descriptions as stated above, seconded by Frank, all in favor.
2. Utility Bills Issued Electronically: The Sewer Commission discussed a request from Town Treasurer/Collector to use the service of e-billing as set forth in section G.L.c.60, Sect.3A (b).
Motion by Larry to allow the Treasurer /Collector to use the service of e-billing as set forth in section G.L.c.60, Sect.3A(b), seconded by Frank, all in favor.
3. Aeration Blowers & Emergency Generator: The Sewer Commission discussed a new Request for Quotes to evaluate aeration blowers and emergency generator power for the WWTP.
Motion by Larry for Mark to send the new Requests for Quotes to the three firms previously engaged, seconded by Frank, all in favor.
4. Main Street Reconstruction Project: The Sewer Commission asked Steve about the status of project. Steve said that the sewer pipe video inspection and analyses would not be needed until next spring. Frank and Larry discussed Wright-Pierce's proposal, dated October 17, 2011, for professional services associated with the study and smoke testing of the Main Street sanitary sewer system from High Street to Grove Street. Frank and Larry want Mark to get two more proposals.
Motion by Larry to get two more proposals, seconded by Frank, all in favor.

Meeting adjourned at 9:40 AM. Motion by Larry, seconded by Frank, all in favor.