

# Planning Board – Town of Spencer

## *Minutes*



Regular Planning Board Meeting  
Tuesday, June 1, 2010 at 7:00 PM  
McCourt Social Hall  
Memorial Town Hall

---

The meeting was called to order at 7:00 p.m.

Planning Board Members Present: Chairman Fabio Carrera, Shirley Shiver, Paul Sauvageau, and Robert Ceppi.

Planning Board Member Absent: None

Staff present: William Scanlan, AICP Planning Consultant and Bea Meechan, Senior Clerk, ODIS.

### **New Business:**

**A. ANR – Richard and Amy Uras, 37 Oakland Drive, Spencer,** boundary line adjustments. The applicants submitted the plan to the Board. Mr. Scanlan explained there is an existing house locates on Lot 8. The plan seeks to combine two existing nonconforming lots; Lot 8 contains 5,900 square feet; Lot 9 contains 7,350 square feet. The minimum lot area in the Lake Residential is 22,500 square feet. There is no wetland in the area. Mr. Scanlan said that the plan appears to meet all requirements.

At this time the Board reviewed the plan. Mr. Sauvageau made a motion to accept the ANR plan and endorsed the mylar as submitted tonight. Mr. Ceppi seconded the motion and the vote was 4-0 in favor.

### **Old Business:**

**A. Engineering RFP.** Mr. Scanlan reported that there were nine consulting firms submitted the proposals to us. The Board went over the list and decided that each member would choose the top five firms and will forward it to Mr. Scanlan or ODIS staff. Ultimately, the Board prefers to have three firms as consulting engineer. The Board also would like to have some input from Mr. Adam Gaudette, Town Administrator, since he was a former Town Planner and had dealt with some of the consulting firms in previous.

Mr. Scanlan said he would pass the request to Mr. Gaudette. The final selection must be made before June 30, 2010.

**Other Business:**

**A. New Planning Board Meeting Schedule.** Mr. Gaudette is currently working on a part-time planner for ODIS. He has suggested the idea of one (1) Planning Board (PB) meeting per month. The Board discussed and agreed to hold one (1) PB meeting on the third Tuesday of the month effectively July 1, 2010.

Ms. Shirley made a motion to accept new PB meeting schedule, there will be one meeting on the third Tuesday of the month beginning from July, 2010. Mr. Sauvageau seconded the motion and the vote was 4-0 in favor.

**Approval of Minutes: For April 20, 2010**

Mr. Sauvageau made a motion to accept the minutes for April 20, 2010. Mr. Ceppi seconded the motion and the vote was 3-0 with Mr. Carrera abstaining.

With no further discussion, Ms. Shiver made a motion to adjourn the meeting at 7:50 p.m. Mr. Sauvageau seconded the motion and the vote was 4-0 in favor.

Submitted By:

Approved By:

---

Bea Meechan, Senior Clerk

---

Fabio Carrera, Planning Board Chairman