



Minutes of the Meeting of the Board of Selectmen

Date: July 11, 2016 – Business Meeting
Time: 6:00 p.m.
Place: McCourt Social Hall, Memorial Town Hall, Spencer, MA
Present: Chairman Stevens, Vice Chair C. Woodbury, Clerk Hicks, Member G. Woodbury and Administrator Gaudette. Selectmen Pepe was absent

At 6:02 p.m. Chairman Stevens called the meeting to order and led the Pledge of Allegiance.

A moment of silence was observed for the five Dallas Police Officers who were killed by a sniper last week.

Minutes:

Business Meeting of June 20, 2016

A motion to approve the Business Meeting of June 20, 2016 (Hicks/C. Woodbury) passed 3/0. Mr. G. Woodbury abstained.

Citizen Input

Representative Berthiaume reported that the 9/11 Memorial for Brian Sweeney has been approved by the Parks & Rec Committee and will be located at Prouty Park. A special dedication will be held on September 11th.

Communications:

Employee Introduction – Police Officer Brandon Fullam

Chief Darrin introduced new Police Officer Brandon Fullman, who comes to the Department with over five years of experience. The Board welcomed him to Spencer.

New Business:

Robert Knight, President of the Spencer Agricultural Association was present to represent the requests of the Association.

Action Item: Request for a License to Hold a Fair from the Spencer Agricultural Association for the Spencer Fair from September 2nd through September 5th, 2016

A motion to approve the License to Hold a Fair from the Spencer Agricultural Association for the Spencer Fair from September 2nd through September 5th, 2016 (Hicks/G. Woodbury) passed 4/0.

Action Item: Request from Spencer Agricultural Association for one-way traffic pattern on Smithville Road and Smithville Cross Road for the Spencer Fair during Labor Day Weekend at the Spencer Fairgrounds from September 2nd through September 5th, 2016

A motion to approve the one-way traffic pattern on Smithville Road and Smithville Cross Road for the Spencer Fair from September 2nd through September 5th, 2016 (G. Woodbury /Hicks) passed 4/0.

Action Item: Application for a Sunday Entertainment License from the Spencer Agricultural

Association for the Spencer Fair on September 4th, 2016

A motion to approve the Sunday Entertainment License for September 4th, 2016 (Hicks/G. Woodbury) passed 4/0.

Action Item: Request of Barnstorm Cycles to Shut down Wall Street from Main Street to Lloyd Dyer Drive on July 17, 2016 from 1-6 pm for the Barnstorm Annual Open Barn

Jake Cutler and Lyne McDonagh were present to represent the request of Barnstorm Cycles.

Mr. Cutler explained that Barnstorm will hold a Summer Open Barn event and will hire police detail. They are requesting approval to close Wall Street for the afternoon and to obtain an Entertainment License to allow the Grim Company to perform a short stunt show.

A motion to approve the Request of Barnstorm Cycles to Close Wall Street from Main Street to Lloyd Dyer Drive on July 17, 2016 from 1-6 pm (C. Woodbury/Hicks) passed 4/0.

Action Item: Request of Barnstorm Cycles for an Entertainment License for the Grim Company Stunt Team Show on July 17, 2016

A motion to approve the Request of Barnstorm Cycles for an Entertainment License for the Grim Company Stunt Show on July 17, 2016 (G. Woodbury/Hicks) passed 4/0.

Action Item: Application for a One-day Special Alcohol (Wine & Malt) License of American Legion for a Motorcycle Ride Fundraiser on August 20, 2016

Jerry Perron was present to represent the request of the American Legion. Mr. Perron said the Legion is holding their Annual Ride on August 20th and is requesting a Special One-day Alcohol license to allow patrons to consume wine & malt beverages outside the building.

A motion to approve the application for a One-day Special Alcohol (Wine & Malt) License of American Legion for a Motorcycle Ride Fundraiser on August 20, 2016 (Hicks/C. Woodbury) passed 4/0.

Policy Introduction: Local Community Addiction (Opioid) Advisory Committee

Mr. Gaudette reported that he is working with Chief Darrin on a multi-faceted strategy to reduce overdoses and deaths caused by the current heroin epidemic happening throughout the country.

Chief Darrin is working with Laura Jette, Paul Lacava and former Worcester Police Chief Ed Gardella, who are all members of the 24/7 HELP Task Force. He recommends the Board create a Local Community Addiction Advisory Committee that will utilize a three-pronged approach to deal with the opioid crisis in Spencer.

1. Hold a public meeting with a presentation by the District Attorney's Opioid Task Force, hosted by the SEBRSD and put on by the Police.
2. Have Police give presentations to junior and senior high school students to make them aware of the damage it does and provide information on how to obtain help.
3. Create a mentor program that will provide information to substance abusers and their families. Mentors will provide information and training along with cards listing available resources in Worcester County.

The Board will have the opportunity to review the policy in greater detail and vote to adopt at future meeting.

Policy Introduction: Police Department Social Media Policy

Chief Darrin introduced a draft policy on Social Media for the Police Department relative to Twitter and Facebook accounts which are being setup. The Policy provides information and restrictions on the use of social media by the Department as well as what Officers can do on their own sites.

The Board will have the opportunity to vote to adopt at the next meeting.

Action Item: CMRPC Delegate and Alternate Delegate for FY2017

The Delegate and Alternate members to the CMRPC are up for appointment. Mr. Gaudette said that Steve Tyler has been the Board's Delegate and has done a great job working with CMRPC to obtain funding for Town projects. He advised the Board to reappoint him.

A motion to appoint Steve Tyler as Delegate Member to the CMRPC (G. Woodbury/Hicks) passed 4/0.

A motion to appoint Selectmen Hicks as Alternate Member to the CMRPC (G. Woodbury/C. Woodbury) passed 4/0.

Old Business:

Vote Order of ROW Takings for Main Street TIP

Mr. Gaudette reported that the work has been done on the design for the Main Street TIP project over the past years. The Town is scheduled to receive a \$3.5 million grant and as part of the process properties were identified for easement and approved by Town Meeting vote. The Order of Taking listing the easements needs to be voted on by the Board and once approved will be recorded at the Registry of Deeds. MassDOT will issue a Right of Way Certificate to allow the project to go out to bid. The goal is to begin construction in 2017.

A motion to approve the Order of ROW Takings for the Main Street TIP (Hicks/C. Woodbury) passed 4/0

Town Administrator's Report:

Mr. Gaudette reported that he is in the process of wrapping up the end of FY16 in preparation for the audit and to determine surplus amount and free cash.

Board Liaison Reports

Mr. Hicks reported that the School Building Needs Committee met last week and discussed work that has been done previously. The Superintendent was asked to determine if needs identified four years ago are still relevant today. The focus is solely on DPHS.

Mr. Stevens reported that the SEB PTA is interested in working with the yard sale group to help fund programs for kids and families.

Mr. C. Woodbury thanked Mr. Stevens and Mr. Hicks for their work on sprucing up the front of Town Hall.

Citizen Input

None

Board Member and Staff Comments

None

Request for Executive Session under Mass General Laws, Chapter 30A, §21(a), ¶2, to discuss preparations for contract negotiations with non-union personnel.

At 7:44 p.m. a motion to meet in Executive Session in accordance with MGL Chapter 30A, § 21 (a), ¶2, to discuss preparations for contract negotiations with non-union personnel (Hicks/CW) passed with a roll call vote: G. Woodbury-yes, C. Woodbury -yes, Stevens-yes, Hicks-yes.

Mr. Stevens announced that the meeting will reconvene only to adjourn.

The meeting was adjourned at 8:30 pm. All were in favor.

Respectfully submitted,

Brenda Savoie
Administrative Assistant

Referenced Materials

Police Dept. Social Media Policy
Order of ROW Takings Document