



Minutes of the Meeting of the Board of Selectmen

Date: Monday, September 9, 2013
Time: 6:00 p.m.
Place: McCourt Social Hall Memorial Town Hall, Spencer, MA
Present: Chair Woodbury, Vice Chair Berthiaume, Members Fritze and Pepe.
Administrator Gaudette and Clerk Stevens were absent.

At 6:00 p.m. Chairman Woodbury called the meeting to order and led the Pledge of Allegiance.

Minutes

A motion to approve the minutes of the July 29th Special Meeting; August 12th Business Meeting and August 19th Workshop (Berthiaume/ Fritze) passed 4 /0.

Citizen Input

None

Communications

None

New Business

Common Victullers License for Siotis Enterprises Inc., dba Village Pizza

George Gidopoulos, current owner of Village Pizza is transferring ownership of the restaurant to Siotis Enterprises Inc, and expects to have a new lease reflecting Siotis as the new owner on September 10, 2013. There will be no other changes to the business.

A motion to approve Siotis Enterprises Inc., dba Village Pizza, with the condition that a new lease reflecting control of premises is submitted to the Board of Selectmen's office (Berthiaume/Fritze) passed 4/0.

Discussion: Bay Path School Committee Update from Robert Zukowski & Ken Wheeler

Ken Wheeler and Robert Zukowski reported that the new addition is expected to be complete by the fall of 2014. The Board plans to tour the building in the near future.

24 students from Spencer graduated this past June. The Town currently has a total of 126 students enrolled with a cost of \$5,892.20 per student, compared with the out of district price of \$14,622 per student.

The Board thanked Mr. Wheeler and Mr. Zukowski.

Old Business

Action Item: Fees

Board of Health

Board of Health Agent - Lee Jarvis, BOH agent recommended the addition of a Kitchen Permit fee in the amount of \$60 per year and an Animal Permit fee of \$25 per year. The Board asked for clarification on these fees.

Mr. Jarvis explained that the Kitchen Permit applies to non-potentially hazardous foods only and includes baked goods sold for profit. It does not include those foods which are prone to bacterial contamination if not stored and/or handled properly such as dairy, meat, poultry and fish, such foods are covered under a separate BOH permit. The sale of baked goods for fundraising/non-profit events is excluded from this permit requirement.

Mr. Jarvis explained that the Animal Permit applies to non-domestic animals kept on properties under 5 acres. The goal is to regulate and ensure it's done properly, especially in residential areas.

A motion to approve fees for a Residential Kitchen Permit and Animal Permit as written (Berthiaume/Fritze) passed 4/0.

The Kitchen Permit fee is \$60 and the Animal Permit fee is \$25 per year.

Parking Clerk

Parking Clerk- Kurt Nordquist recommends increasing parking violation fees by \$5 for all except handicap parking. Revenue received from handicap parking violations goes to the Disability Commission account. Mr. Woodbury wants to get parking violation fees from comparison communities and will vote at a future meeting.

Utilities and Facilities Superintendent

Utilities and Facilities Superintendent Steve Tyler submitted Appendix A – Permit Fees for Street Opening and Driveways, and a listing of Highway Department Fees (both attached as part of this record). The list includes his recommendation for the addition of subsequent fines for failure to obtain a permit for repeat offenders and the addition of fines for “failure to perform or complete work” and “distributing handbills”.

A motion to approve fees/fines as written (Berthiaume/Pepe) passed 4/0.

The next step in the process is to place on a Warrant for a Town Meeting vote.

Action Item: Boiler Removal Contract for Maple Street School

Mr. Fritze reported that two firms toured the building to view the boiler. Moschetti and Sons from Templeton, MA provided the lowest quote at \$15,500

A motion to allow Administrator Gaudette to enter into contract with Moschetti and Sons for the removal of boiler at Maple Street School (Berthiaume/Fritze) passed 4/0.

Mr. Fritze noted that the existing playground at Maple Street School needs to be relocated. In the meantime, he will post "No Trespassing" signs. Chairman Woodbury said the the building was officially turned over to the Town on Friday. He pointed out that Mr. Fritze put a lot of work into this project and thanked him for his efforts.

Action Item: Override Election Update

The Board will discuss at the next meeting.

Action Item: Appoint BOS Member to Sugden Block Sale Committee

A motion to appoint Tony Pepe as a member of the Sugden Block Sale Committee and John Stevens as alternate member (Berthiaume/Fritze) passed 4/0.

Citizen input

Al Atchue, Meadow Rd said there was discussion by the School District about holding a fundraiser to relocate the Maple Street School playground.

Mr. Atchue asked if the new fine for distributing Handbills applies to yard sale signs. Mr. Woodbury said he would have to confirm with Mr. Tyler who has left for the evening.

Carl Kwiatkowski, Meadow Rd asked if the David Prouty High School addition could be postponed. Mr. Berthiaume noted a postponement will cause the Town to lose their place with the State; nonetheless it must make sense fiscally to move forward with the project.

Board Member and Staff Comments

Mr. Pepe commented that the Spencer Fair was outstanding. The Board agreed.

The meeting adjourned at 6:55 pm. All were in favor.

Respectfully submitted,

Brenda Savoie
Administrative Assistant

Referenced Materials:

Common Victullers License for Siotis Ent.
Permit Fee Schedule for Street Opening/Driveways
Highway Dept. Proposed Fine Schedule