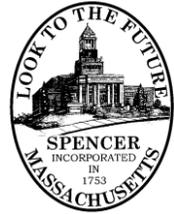


Minutes of the Meeting of the Board of Selectmen



Date: Monday, March 26, 2012
Time: 6:00 p.m.
Place: McCourt Social Hall, Memorial Town Hall, Spencer, MA
Present: Chairman Berthiaume, Clerk Woodbury, Member Fritze, Town Administrator Gaudette,
Administrative Assistant Torti

At 6:00 p.m. Chairman Berthiaume called the meeting to order and led the pledge of allegiance.

Approval of Minutes:

A motion to approve the minutes of the Regular Business Meeting and Executive Session of March 12, 2012 and Workshop Meeting of March 19, 2012 (Woodbury/Fritze) passed 3/0.

Citizen Input: none

Communications: Mr. Berthiaume announced that Monday, April 2, 2012 would be candidates' night on *Talk of the Town* and that April 21, 2012 would be Spencer Pride Day.

Old Business:

- a) Meritorious Service Awards: Mr. Berthiaume collected the nominations and handed out a ballot to the Board. The vote resulted in a three way tie. The vote will be retaken at the next Board Meeting on April 9th with the full Board present.
- b) Action Item: Vote to Award Library Roof Repairs Project Bid to Falcon Services, Inc. (Base bid less deducting two alternates)

A motion to authorize the Town Administrator to enter into a contract with Falcon Services (Woodbury/Fritze) passed 3/0.

- c) Action Item: Vote to adopt Winter Plowing Damage and Mailbox Policy. Supt. Tyler was present to answer questions. Mr. Berthiaume explained the Board's process for accepting policies to the public. Mr. Fritze noted that there were options for installation that help prevent mailbox damage. Mr. Tyler commented that he planned to have a manual developed in the next year or so. The policy will be placed on the Town website and in the Fall Newsletter.

A motion to approve the Winter Plowing Damage and Mailbox Policy (Fritze/Woodbury) passed 3/0.

New Business:

- a) Toll Booth Request: David Prouty High School Athletic Booster Club for April 21 or April 28, 2012.

A motion to approve the request for a Toll Booth (Woodbury/Fritze) passed 3/0.

- b) Action Item: Vote on Application for Common Victualler License from Thibault's Country Store

A motion to approve the request for a Common Victualler license (Fritze/Wood) passed 3/0.

- c) Action Item: Vote on applications for Junk Dealers' Licenses

A motion to approve the request for a Junk Dealer's License for Cormier Jewelers (Fritze/Woodbury) passed 3/0.

A motion to approve the request for a Junk Dealer's License for Fantastic Finds (Woodbury/Fritze) passed 3/0.

A motion to approve the request for a Junk Dealer's License for J&M Collectibles (Fritze/Woodbury) passed 3/0.

A motion to approve the request for a Junk Dealer's License for The Gathering Place (Fritze/Woodbury) passed 3/0.

A motion to approve the request for a Junk Dealer's License for Thibault's Country Store (Woodbury/Fritze) passed 3/0.

A motion to approve the request for a Junk Dealer's License for Wally's Bargains (Woodbury/Fritze) passed 3/0.

- d) Action Item: Vote on Inter-municipal Agreement with Leicester for Town Planner Services. Mr. Gaudette informed the Board that the agreement was unchanged from the previous two years. He noted that discussions about increasing the hours from 15 to 20 had taken place with the Town of Leicester, but Leicester was not amenable to the change. He indicated that he hoped to increase the hours of this position in the future, perhaps outside of the contract in order to obtain more planning and grant writing services for the Town.

A motion to approve the Inter-municipal Agreement with the Town of Leicester for Town Planner Services (Woodbury/Fritze) passed 3/0.

- e) Discussion: Steve Tyler, PE: MGL c. 85, §6, Assessment for removal of snow & ice from permanent sidewalks. Mr. Tyler explained some of the challenges related to ice buildup on roadways due to uncontrolled runoff from private property. The assessment would provide a mechanism by which the Highway Department could work with residents to resolve their runoff problems. Mr. Woodbury noted that much of the houses in town are built on ledge and expressed concern about penalizing a homeowner. Mr. Tyler agreed that each situation must be treated individually. The Board discussed policy formulation and asked Mr. Tyler to draft a policy for them to review. The Town Administrator noted that a policy would be necessary before this went to Town Meeting. Mr. Berthiaume asked if the Town were authorized to backcharge the property owner and Mr. Tyler said it was not possible without the approved assessment. The Board agreed to review the policy at a later workshop prior to Fall Town Meeting.

Town Administrator's Report

- a) Discussion: Capital Planning Program for Annual Town Meeting. Mr. Gaudette reviewed the changes made to the capital planning program based upon the Board's feedback following the roving meeting on Saturday, March 24th. Mr. Berthiaume summarized the requests as presented, and noted that the Board wished to give some capital to the Parks and Recreation Commission as they had not been provided with capital money for some time. He further noted that he'd recently learned that the wooden grandstand at O'Gara Park was one of only three left in the country, and described the Parks and Recreation Commissions plans for resurfacing the parking lot and building a new storage building with handicapped bathrooms.

b) Discussion: Draft Warrant Update. Mr. Gaudette next reviewed the warrant articles and questions with the Board, noting that the final budget numbers have not been set. Mr. Tyler also informed the Board that he has three articles relating to easements which he will request be placed on the warrant. Mr. Gaudette noted that April 3rd the Finance Committee will be holding budget hearing at 7:00 p.m. in Conference Room A.

Board Liaison Reports: none

Citizen Input: none

Board Member and Staff Comments: none

Request for Executive Session under Mass General Laws, Chapter 30A § 21 ¶ 3 for the purposes of discussing litigation and negotiations with collective bargaining units. Mr. Berthiaume announced that the Board had no need for executive session at this time.

A motion to adjourn (Woodbury/Fritze) passed 3/0.

The meeting concluded at 6:55 p.m.

Respectfully submitted,

Laura J. Torti
Administrative Assistant

_____ Chairman
_____ Vice Chairman
_____ Clerk
_____ Member
_____ Member
_____ Date