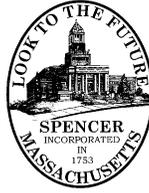


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

NORMAN C. LETENDRE, JR., CHAIRMAN
EBEN J. BUTLER, CLERK
STANLEY R. DAVIS, MEMBER



PETER BORIA,
SUPERINTENDENT

3 OLD MEADOW ROAD
SPENCER, MA. 01562

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Minutes of Meeting held January 3, 2024

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Norman Letendre
Eben Butler
Stanley Davis

Staff present: Peter Boria, Superintendent
Gregory Karpowicz, Chief Operator

Meeting was called to order at 5:00pm

Review invoices and sign vouchers

Sign Monthly Commitment

Vote to approve Public Meeting Minutes December 6, 2023

Eben made motion to approve December 6, 2023 minutes, seconded by Norman, all in favor, Stanley.

Resident Concerns

- O’Gara Park Sprinkler-Valley St: Accounting would not pay the O’Gara Park October water sprinkler bill because it was too high. Water Department checked for leaks and there were no leaks. This issue was resolved. Marty German called the office on 12/27/23 and said that the water sprinkler at O’Gara Park was used 3 times a week for an hour. Marty said they did use the water and had no issue paying the bill.
- 38 Valley St: Owner would like to discuss reimbursement on water bill because of High usage on 10/1/23 bill. The Water Commissioners reviewed the usage reports. The Water Dept. replaced the water meter on 10/16/23. The usage has gone down since the meter was replaced. The owner has his own meters that read by the gallon, the Town’s read by cubic feet. The Water Superintendent will review the owner’s documentation. The Water Commissioner would like the Chief Operator to check the resident meters.

Old/New Business

- The Contract was finally signed for professional services related to the replacement of treatment vessels and appurtenances at the Water Treatment Plant. Bristol Engineering can get started on this.
- Ash Street water main replacement is part of sidewalk replacement at Main and Ash Street. Looking for funding on this at the Annual Town Meeting. There are some monies in the Capital Improvement Account. Try to re-allocate to replace Ash Street to Main Street and down to Holmes Street.
- Route 9 West Main Street replacement water main project. Estimated to be 900,000 to 1.1 million. Will be applying for one stop grant through the state sometime in the spring.
- Budget Capital item looking for funding to replace the F450 with a new utility body F550.

Meeting was adjourned at 5:58pm. Motion by Eben, seconded by Norman, all in favor, Stan.

The Board voted and approved minutes on 2/7/24.

*Respectfully Submitted,
Debra Graves*