

1 & 2 Family/ New Construction
Building Permit Application

DEVELOPMENT & INSPECTIONAL SERVICES PERMIT CHECKLIST

This form must contain all the information & signatures requested prior to submitting any permit to the Office of Development & Inspectional Services (ODIS). Incomplete forms will not be accepted. If only interior work is to be performed, or roofing and siding, Tax Collector signature only will be required with permit application.

Permit Address: _____ Map: _____ Parcel: _____

Description of Work: _____

1. Signature from Tax Collector that all taxes, liens etc... paid: _____
2. Signature from Assessors Office: _____ (Copy of assessors map required)
3. Signature of Zoning Enforcement Officer: _____
4. Signature from Fire Department : _____ *
5. Signature from Conservation Commission: _____ **
6. Signature from Utilities & Facilities Director or Highway Supt.: _____ ***
7. Signature of Sewer Department: _____ Municipal Sewer()
or
8. Signature of Board of Health: _____ () Private Sewer/Septic System ****
9. Signature of Water Department: _____ () Municipal Water
or
10. Signature of Board of Health: _____ () Private Well*****
11. Signature of Town Planner***** _____
12. Is any work within an identified Aquifer Protection Zone? Yes___ No___ Zoning Officer Verification _____
13. Any tree removal within 15' of roadway. Yes___ No___ If yes- Tree Warden signature: _____
14. Dumpster over 1.5 cu yds. Requires BOH approval. BOH signature _____

*All plans must be stamped by the Fire Dept. for any work involving, but not limited to, habitable space additions, alterations or new construction, smoke & CO detector install/ placement, temporary event tents or bottled gas use.

**Conservation Commission must sign for any work involving disturbing of soil, removing of trees etc..., within 100 ft. of any wetland or intermittent stream, or pond, or within 200 ft. of any perennial stream or river that flows year round.

***Utilities & Facilities Superintendent or designee must sign for excavations or earth disturbance of any kind on private property within 15 ft. of any roadway, Public or Private. Also includes trenching, grading, underground utility work (i.e., gas, electric, water, sewer, etc.), site access and/or existing or new driveway related work.

****Either Board of Health or Sewer Dept. must sign off as to type of sewerage disposal system utilized at property.

*****Either Board of Health or Water Dept. must sign off on type of potable water utilized at property.

*****Town Planner signature required if the following: Development on private subdivision roads and developments requiring Site Plan Review, Special Permit, or Variance.

Contractor/ Applicant: _____ Date: _____
(Signature) (Print last name)

At any time if scope of work changes a new checklist must be submitted along with revised plans.

If you require the building permit card mailed to you please submit with your application a stamped self-addressed envelope.

Planning Board
Zoning Board of Appeals
Conservation Commission
Board of Health

Town Planner
Inspector of Buildings
Health Agent
Wetland/Soil Specialist

TOWN OF SPENCER

Office of Development & Inspectional Services



Memorial Town Hall
157 Main Street
Spencer, MA 01562

Tel: 508-885-7500 ext. 180
Fax: 508-885-7519

1 & 2 Family New Construction BUILDING PERMIT APPLICATION

Date _____

Permit No. _____

1. Type of Permit New Construction Addition Garage (only if detached)

2. Property Information

| | |
|--|------------------------------------|
| Location of Property _____ | Map/Parcel# _____ |
| Name and Address of Property Owner: _____ | Tel # _____ |
| If new owner, previous owner and date title recorded _____ | |
| Use Group of Building _____ | If dwelling, Number of units _____ |
| Will Use Group be changed? _____ | Specify Changes _____ |

3. Professional Services

| | |
|--|-----------------------|
| Name and Address of Architect _____ | |
| Name of Contractor _____ | Tel # _____ |
| Address of Contractor _____ | |
| Mass Construction Supervisors License _____ | Expiration Date _____ |
| Home Improvement Contractor Registration _____ | Expiration Date _____ |

4. **Workers' Compensation Insurance** – A certificate of insurance indicating a valid Workers' Comp. Insurance Policy and a completed Workers' Comp. Insurance Affidavit must be submitted with this application.

5. **CSL/ HIC License copies must be submitted with this application.**

6. Area of lot _____ s/f Percentage of lot coverage _____ %

7. Proposed Foundation Dimensions Front _____ Rear _____ L/side _____ R/side _____

8. Footprint of New Construction (s/f) _____ Total Footprint _____

9. Setbacks Front _____ Rear _____ Left side _____ Right side _____

10. Living Area First Floor _____ s/f Living Area above First Floor _____ s/f Total Living Area _____

Area of Garages/Barns _____ s/f Area of Decks/Porches _____ s/f Area of Non-Living Space _____

DETAILED DESCRIPTION OF PROPOSED WORK – SCOPE OF WORK

| |
|-------------------|
| Fee _____ |
| Permit No. _____ |
| Date issued _____ |
| ZBA _____ |

Signature of Owner

Address

Phone

Building Permit issued pursuant to 780 CMR, Massachusetts State Building Code Requirements

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TOWN OF SPENCER
Office of Development & Inspectional Services



*Planning Board
Zoning Board of Appeals
Conservation Commission
Board of Health*

*Town Planner
Inspector of Buildings
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DEBRIS DISPOSAL

*Memorial Town Hall
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COMMONWEALTH OF MASSACHUSETTS
DEBRIS DISPOSAL

IN ACCORDANCE WITH THE PROVISIONS OF MGL C40, S54, A CONDITION OF BUILDING PERMIT NUMBER _____ IS THAT THE DEBRIS RESULTING FROM THIS WORK SHALL BE DISPOSED OF IN A PROPERLY LICENSED SOLID WASTE DISPOSAL FACILITY AS DEFINED BY MGL C111, S150A.

LOCATION OF FACILITY

CONSTRUCTION SITE ADDRESS

SIGNATURE OF PERMIT APPLICANT

DATE

If using a contractor please provide a copy of the liability and workmans comp



The Commonwealth of Massachusetts
Department of Industrial Accidents
1 Congress Street, Suite 100
Boston, MA 02114-2017
www.mass.gov/dia

Workers' Compensation Insurance Affidavit: Builders/Contractors/Electricians/Plumbers.
TO BE FILED WITH THE PERMITTING AUTHORITY.

Applicant Information

Please Print Legibly

Name (Business/Organization/Individual): _____

Address: _____

City/State/Zip: _____ Phone #: _____

Are you an employer? Check the appropriate box:

- 1. I am an employer with _____ employees (full and/or part-time).*
- 2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required.]
- 3. I am a homeowner doing all work myself. [No workers' comp. insurance required.] †
- 4. I am a homeowner and will be hiring contractors to conduct all work on my property. I will ensure that all contractors either have workers' compensation insurance or are sole proprietors with no employees.
- 5. I am a general contractor and I have hired the sub-contractors listed on the attached sheet. These sub-contractors have employees and have workers' comp. insurance. ‡
- 6. We are a corporation and its officers have exercised their right of exemption per MGL c. 152, §1(4), and we have no employees. [No workers' comp. insurance required.]

Type of project (required):

- 7. New construction
- 8. Remodeling
- 9. Demolition
- 10. Building addition
- 11. Electrical repairs or additions
- 12. Plumbing repairs or additions
- 13. Roof repairs
- 14. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

† Homeowners who submit this affidavit indicating they are doing all work and then hire outside contractors must submit a new affidavit indicating such.

‡ Contractors that check this box must attached an additional sheet showing the name of the sub-contractors and state whether or not those entities have employees. If the sub-contractors have employees, they must provide their workers' comp policy number.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy and job site information.

Insurance Company Name: _____

Policy # or Self-ins. Lic. #: _____ Expiration Date: _____

Job Site Address: _____ City/State/Zip: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under MGL c. 152, §25A is a criminal violation punishable by a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. A copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify under the pains and penalties of perjury that the information provided above is true and correct.

Signature: _____ Date: _____

Phone #: _____

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

- 1. Board of Health
- 2. Building Department
- 3. City/Town Clerk
- 4. Electrical Inspector
- 5. Plumbing Inspector
- 6. Other _____

Contact Person: _____ Phone #: _____

TOWN OF SPENCER
Office of Development & Inspectional Services
157 Main Street, Spencer, MA 01562

AFFIDAVIT
Home Improvement Contractor Law
Supplement to Permit Application

The Office of Consumer Affairs and Business Regulation ("OCABR") regulates the registration of contractors and subcontractors performing improvements or renovations on detached one to four family homes. Prior to performing work on such homes, a contractor must be registered as a Home Improvement Contractor ("HIC").

M.G.L. Chapter 142A requires that the "reconstruction, alteration, renovation, repair, modernization, conversion, improvement, removal, demolition, or construction of an addition to any pre-existing owner-occupied building containing at least one but not more than four dwelling units....or to structures which are adjacent to such residence or building" be done by registered contractors.

Note: If the homeowner contracted with a corporation or LLC, that entity must be registered.

Type of Work: _____ Est. Cost _____

Address of Work: _____

Date of Permit Application: _____

I hereby certify that:

Registration is not required for the following reason(s):

- Work excluded by law:(explain) _____
- Job under \$1,000.00 _____
- Building not owner-occupied _____
- Owner obtaining own permit (explain) _____
- Other (specify) _____

OWNERS OBTAINING THEIR OWN PERMIT OR ENTERING INTO CONTRACTS WITH UNREGISTERED CONTRACTORS OR SUBCONTRACTORS FOR APPLICABLE HOME IMPROVEMENT WORK ARE NOT ELIGIBLE FOR AND DO NOT HAVE ACCESS TO THE ARBITRATION PROGRAM OR GUARANTY FUND UNDER M.G.L. Chapter 142A.

Signed under the penalties of perjury:

I hereby apply for a permit as the agent of the owner:

Date Contractor Name HIC Registration No.

OR:

Notwithstanding the above notice, I hereby apply for a permit as the owner of the above property:

Date Owner Name and Signature

Information and Instructions

Massachusetts General Laws chapter 152 requires all employers to provide workers' compensation for their employees. Pursuant to this statute, an *employee* is defined as "...every person in the service of another under any contract of hire, express or implied, oral or written."

An *employer* is defined as "an individual, partnership, association, corporation or other legal entity, or any two or more of the foregoing engaged in a joint enterprise, and including the legal representatives of a deceased employer, or the receiver or trustee of an individual, partnership, association or other legal entity, employing employees. However the owner of a dwelling house having not more than three apartments and who resides therein, or the occupant of the dwelling house of another who employs persons to do maintenance, construction or repair work on such dwelling house or on the grounds or building appurtenant thereto shall not because of such employment be deemed to be an employer."

MGL chapter 152, §25C(6) also states that "every state or local licensing agency shall withhold the issuance or renewal of a license or permit to operate a business or to construct buildings in the commonwealth for any applicant who has not produced acceptable evidence of compliance with the insurance coverage required." Additionally, MGL chapter 152, §25C(7) states "Neither the commonwealth nor any of its political subdivisions shall enter into any contract for the performance of public work until acceptable evidence of compliance with the insurance requirements of this chapter have been presented to the contracting authority."

Applicants

Please fill out the workers' compensation affidavit completely, by checking the boxes that apply to your situation and, if necessary, supply sub-contractor(s) name(s), address(es) and phone number(s) along with their certificate(s) of insurance. Limited Liability Companies (LLC) or Limited Liability Partnerships (LLP) with no employees other than the members or partners, are not required to carry workers' compensation insurance. If an LLC or LLP does have employees, a policy is required. Be advised that this affidavit may be submitted to the Department of Industrial Accidents for confirmation of insurance coverage. **Also be sure to sign and date the affidavit.** The affidavit should be returned to the city or town that the application for the permit or license is being requested, **not** the Department of Industrial Accidents. Should you have any questions regarding the law or if you are required to obtain a workers' compensation policy, please call the Department at the number listed below. Self-insured companies should enter their self-insurance license number on the appropriate line.

City or Town Officials

Please be sure that the affidavit is complete and printed legibly. The Department has provided a space at the bottom of the affidavit for you to fill out in the event the Office of Investigations has to contact you regarding the applicant. Please be sure to fill in the permit/license number which will be used as a reference number. In addition, an applicant that must submit multiple permit/license applications in any given year, need only submit one affidavit indicating current policy information (if necessary) and under "Job Site Address" the applicant should write "all locations in _____ (city or town)." A copy of the affidavit that has been officially stamped or marked by the city or town may be provided to the applicant as proof that a valid affidavit is on file for future permits or licenses. A new affidavit must be filled out each year. Where a home owner or citizen is obtaining a license or permit not related to any business or commercial venture (i.e. a dog license or permit to burn leaves etc.) said person is NOT required to complete this affidavit.

The Office of Investigations would like to thank you in advance for your cooperation and should you have any questions, please do not hesitate to give us a call.

The Department's address, telephone and fax number:

The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
600 Washington Street
Boston, MA 02111

Tel. # 617-727-4900 ext 406 or 1-877-MASSAFE
Fax # 617-727-7749
www.mass.gov/dia

Homeowner License Exemption



Charles D. Baker
Governor

Karyn E. Polito
Lieutenant Governor

The Commonwealth of Massachusetts
Department of Public Safety
One Ashburton Place, Room 1301
Boston, Massachusetts 02108-1618
Phone (617) 727-3200
Fax (617) 727-5732
www.mass.gov/dps

Daniel Bennett
Secretary

Matt Carlin
Commissioner

HOMEOWNERS' EXEMPTION ELIGIBILITY AFFIDAVIT

I, _____ (full legal name), born _____ (month, day, year), hereby depose and state the following:

1. I am seeking a building permit pursuant to the homeowners' exemption to the permit requirements of the Massachusetts State Building Code, codified at 780 CMR 110.R5.1.3.1, in connection with a project or work on a parcel of land to which I hold legal title.
2. I am not engaged in, and the project or work for which I am seeking the aforementioned homeowners' exemption, does not involve the field erection of manufactured buildings constructed in accordance with 780 CMR 110.R3.
3. I qualify under the State Building Code's definition of "homeowner" as defined at 780 CMR 110.R5.1.2:

Person(s) who owns a parcel of land on which he/she resides or intends to reside, on which there is, or is intended to be, a one-or two-family dwelling, attached or detached structures accessory to such use and/or farm structures. A person who constructs more than one home in a two-year period shall not be considered a home owner.

4. I do not hold a valid Massachusetts construction supervision license and, except to the extent that I qualify for and will abide by the Massachusetts State Building Code's requirements for the supervision of the project or work on my parcel, I am not engaged in construction supervision in connection with any project or work involving construction, reconstruction, alteration, repair, removal or demolition involving any activity regulated by any provision of the Massachusetts State Building Code.
5. If I engage any other person or persons for hire in connection with the aforementioned project or work on my parcel, I acknowledge that I am required to and will act as the supervisor for said project or work.

Signed under the pains and penalties of perjury on this _____ day of _____, 20__.

(signature)

Homeowner/Contractor Warning Notice

- Homeowner is defined as a person who owns a parcel of land on which they reside, or is intending to reside, in a one or two family dwelling, with attached or detached structures accessory to such use and/or farm structures. **If you do not meet this definition a building permit cannot be issued to you as the homeowner.**
- You will be **personally responsible** for all work on this project.
- You are responsible to see that all work meets the Massachusetts State Building Code and the Town Zoning By-Laws.
- You must supervise all work.
- You must call the Building Dept. to schedule all required building inspections.
- If homeowner you must be present for all building inspections.
- If homeowner you have waived all rights to the Massachusetts Guaranty Fund.
- If homeowner you are the General Contractor of the project and the court of law will view you as such if you are sued, or if you should have the need to sue another party.
- If homeowner our subcontractors may lien your property.
- Any worker injured on your project may sue you if you or the company they work for does not carry Worker's Compensation Insurance.
- Failure to carry Worker's Compensation Insurance may result in criminal penalties, i.e. fines and/or imprisonment. (Reference MGL c. 152/25)
- You must file with the Conservation Commission if ANY work is within 100 feet of any wetlands, stream, lake or pond. If you are not sure, a Request for Determination must be filed along with the Building Permit Application.

Are you working within 100 Feet of wetlands? Yes No Not Sure

- You must have Utilities & Facilities sign the front page of the application if you check yes for any of the following.

Are you working within 15 feet of the Road? Yes No

Are you creating a new driveway? Yes No

Are you reconstructing or altering an existing driveway? Yes No

Homeowner Signature: _____ **Date:** _____

Or

Contractor Signature: _____ **Date:** _____

Your signature verifies you have read this warning and understand its requirement.

TOWN OF SPENCER
Office of Development & Inspectional Services



Planning Board
Zoning Board of Appeals
Conservation Commission
Board of Health

Town Planner
Inspector of Buildings
Health Agent
Wetland/Soil Specialist

Memorial Town Hall
157 Main Street
Spencer, MA 01562

Tel: 508-885-7500 ext. 180
Fax: 508-885-7519

Stormwater Permit Application Checklist

Date _____

Name of applicant(s) _____ Tel # _____

Address of Applicant(s) _____

Type of Permit* _____

Location of property _____ Map/Parcel# _____

Name(s) of Property Owner(s) _____ Tel # _____

Address(es) of Property Owner(s) _____

Is proposed Land Conversion Activity ** Equal or Greater than 1 acre? Yes _____ No _____

If Yes, Stormwater Permit Required. If No, Answer Questions 1-3 below:

1. Is proposed work located within 100 feet of any existing or proposed inlet to any storm drain, catch basin, or other storm drain system component discharging to any lake, pond, river, stream or wetland?

Yes _____ No _____

2. Does project occur on or result in a slope of 15% or greater.?

Yes _____ No _____

3. Does proposed Land Conversion Activity** disturb greater than 10,000 square feet in area?

Yes _____ No _____

If Yes to 2 or more of the above, Stormwater Permit Required.

If Yes to less than 2 of the above, No Stormwater Permit Required.

Is project located in the Aquifer Protection District? Yes _____ No _____

Will this project relocate/reconfigure/repave an existing driveway or build a new driveway?

Yes _____ No _____

If yes to above, please list: Driveway Permit No. _____ Date Approved: _____

Other approvals/permits required: _____

* This form must be completed for all projects that disturb soil or vegetation.

Definition of Land Conversion Activity: Any new Development, Redevelopment, Clearing*, or Disturbance of Land****.

*** Definition of Clearing: Any activity that removes or disturbs the vegetative surface cover.

**** Definition of Disturbance of Land: Any action, including clearing, that causes a change in the position, location, or arrangement of soil, sand, rock, gravel or similar earth material.

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Instructions for a Building Permit Application

Application for a Building Permit to the Town of Spencer must include a completed Building Permit Application, Building Plans, a Certified Plot Plan, a current Certificate of Insurance and Insurance Affidavit, copy of Construction Supervisor License, a Home Improvement Registration Affidavit with copy of the registration (if applicable), and the appropriate fee. Incomplete applications will not be accepted.

BUILDING PERMIT APPLICATION

All Building Permit Application Forms must be filled out accurately and completely. Please print legibly or type the information. The permit location must include the house number and full street name. Approval required from all applicable departments or the necessary copy of documentation from said department.

All applications must be signed by the owner of record.

TOWN COLLECTOR for verification that all taxes have been paid
BOARD OF ASSESSORS for map, parcel and house number.
BOARD OF HEALTH for well and/or septic system.
CONSERVATION COMMISSION for wetland issues.
SEWER/WATER DEPARTMENT for town connections.
HIGHWAY DEPARTMENT for driveway permit and Scenic Road permit.
FIRE DEPARTMENT for new construction/ bedroom additions/ all commercial permits.

WORKERS' COMPENSATION INSURANCE

All applications must include a current Certificate of Insurance indicating Workers' Compensation Insurance with the Town of Spencer listed as the certificate holder for all contractors working on site and completed Workers' Compensation Insurance Affidavit signed by the contractor or the property owner.

HOME IMPROVEMENT REGISTRATION AFFIDAVIT

All proposed home improvement work, including accessory structures and in-ground swimming pools, require a completed Home Improvement Registration Affidavit signed by the contractor or the property owner.

PLOT PLAN

An accurate Plot Plan must be submitted for all new construction. The plan must be drawn to scale and must show all boundaries, frontage and setbacks. All existing and proposed structures must be clearly shown. Plan must have an original seal and signature of a registered land surveyor.

BUILDING PLANS

Bring (2) sets of plans to the fire department for review (if applicable). One complete set of Building Plans must be submitted with the application. This set will be kept on file with the Development & Inspectional Services Department. The other set of plans is required to be on site and accessible to the contractor and/or Inspector at all times. All plans are to be legible and identified as to job sight and owner. The plans must include:

Scale

Plans to be drawn to scale, with scale clearly indicated on all prints.

Elevations

Plans must show all sides of buildings in their finished state and include approximated site elevations.

Foundation Plan

Plan showing in detail all footings, foundation walls, drops and frost walls.

Floor Plans

Plan of each floor dimensioned clearly identifying all rooms, closets, stairwells, etc.

Framing Plans

Plans to include deck framing plan for each floor area proposed showing all openings with framing details and spans clearly listed.

Exterior wall framing plans showing spans and size of all openings with header sizes clearly indicated. Insulation type, thickness, R-value, sheathing thickness, wrap and finish materials to be clearly indicated.

Roof framing plan showing framing size, spacing and pitch. Also clearly identify: sheathing thickness and type, felt type and weight; roofing material type and weight; and insulation and ventilation sizes and types.

Window / Door Schedule

Plans to have a list of all windows and door sizes and styles. List can be on separate page or incorporated on other pages provided they are clearly listed.

Trusses / Engineered Beams

All engineered components shown must be accompanied by a drawing with original engineer's seal. All steel shown to be accompanied with size weight/web calculations and accompanied by drawing with engineer's seal.

Energy Conservation Application Form

MASSCheck Software Report / Component Performance (manual trade-off worksheet)

Smoke Detector System

Plans to show location, type, manufacturer and model numbers of all components.

*****STARTING JUNE 1st, 2021- PLEASE EMAIL PDF COPIES OF PLANS FOR NEW CONSTRUCTION TO: mgervais@spencerma.gov or damos@spencerma.gov - THANK YOU!**

Planning Board
Zoning Board of Appeals
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TOWN OF SPENCER

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REQUIRED BUILDING INSPECTIONS

It is the responsibility of the permit applicant to insure that all of the required inspections and necessary approvals are obtained before the work proceeds.

Excavation

The hole is to be inspected before any concrete is poured (footing forms can be installed). This inspection is to insure proper soil conditions and weather conditions prior to the pouring of concrete.

Foundation

Foundation is to be inspected before backfilling. Ties are to be snapped, tie holes to be grouted, walls damp-proofed and drainage installed with approved filter membrane material.

As-Built Plan

An As-Built plan must be submitted to this department and inspected along with the foundation prior to framing. As-Built must have an original stamp of a registered land surveyor.

Wiring/Plumbing/Gas

All Rough approvals must be obtained prior to scheduling a Framing Inspection.

Framing

Framing is to be complete and all utilities roughed in before inspection. Weather-tight shell, doors and windows installed. All fire blocking installed where required.

Insulation

NO INSULATION IS TO BE INSTALLED UNTIL THERE IS A WEATHER TIGHT SHELL. Insulation is to be installed with face or vapor barrier installed on winter warm side of all conditioned spaces.

Wiring/Plumbing/Gas

Final approvals must be obtained prior to Final Building Inspection.

Final Building Inspection/Certificate of Occupancy

The Building Inspector is the last inspector to sign off. All other inspectors' signatures must be on the building permit card. Note: For new construction, a smoke detector certificate and height certificate must be submitted to this department in order to schedule a certificate of occupancy inspection. NO BUILDING SHALL BE OCCUPIED UNTIL A CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED BY THE OFFICE OF DEVELOPMENT & INSPECTIONAL SERVICES.

Revised 1/11/06

STRETCH CODE Summary/ Requirements

At the Spencer annual Town Meeting on November 27, 2018 the stretch code was adopted and became effective on July 1, 2019.

Stretch Code Summary: In 2009, Massachusetts became the first state to adopt an above-code appendix to the "base" building energy code-the "Stretch Code" (**780 CMR Appendix 115.AA**). The Stretch Code, which emphasizes energy performance, as opposed to prescriptive requirements, is designed to result in cost-effective construction that is more energy efficient than that built to the "base" energy code. Alongside the base code update to the IECC 2015, the Stretch Code is being updated, and is referred to as the 2015 Stretch code update.

(<https://www.mass.gov/info-details/building-energy-code#stretch-code-summary->)

What do you need to do?: A key feature of the Stretch Energy Code is that it is performance based. It requires new homes to meet a HERS (Home Energy Rating System) index rating target, rather than requiring the installation of specific levels of energy efficiency for each building element (e.g. windows, wall insulation, roof insulation, furnace etc.). The HERS rating is a measure based on a home's total expected energy use and overall efficiency. It is calculated by a certified HERS rater using accredited software, which uses information on the design of the energy systems in a home to calculate the annual energy needs of the home and give it a rating score. (*Provided by Green Communities Division, October 2017*)

Benefits: Stretch Code "Residential Cash Flow Analysis": In 2016, DOER hired an independent building energy consulting firm to look at the cost-benefit equation of building a representative set of new single-family and multi-family homes to the updated 2015 stretch code. The analyses were updated in August 2017. There are examples of both gas heated and non-gas heated homes, all of which show that homeowners see a positive cash-flow from day 1 from purchasing a 2015 stretch code home vs. a 2015 base code compliant home.

(<https://www.mass.gov/info-details/building-energy-code#stretch-code-summary->)

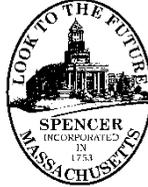
Locate a HERS Rater by going online

<https://www.nehers.org/find-hers-rater>

**TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION**

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

JAMES T. LAPLANTE, JR.,
SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
TTY 508-885-7525
PLANT 508-885-7542

Notice

ATTENTION SEWER USERS OF INFILTRATION & INFLOW (I&I)

Infiltration and inflow are any storm water, surface water, groundwater, roof runoff or subsurface drainage that enters a sanitary sewer system through direct and indirect means such as Residential, Commercial, and Industrial lateral connections, sump pumps, roof gutters, foundation perimeter drains, etc. These flows may cause sewer backups and overflows and are illegal.

Regulation of Sewer Use, Article IV, Use of Public Sewers, Sec. 1 states: "No person shall discharge or cause to be discharged any storm water, surface water, groundwater, roof runoff, subsurface drainage, uncontaminated cooling water, or unpolluted industrial process waters to any sanitary sewer. Existing connections of this type shall be removed as required by the Sewer Commission." A \$20.00 per day fee will be charged for these illegal connections.

If you plan on expansion of a Residence, Commercial, or Industrial Property you should inquire with the Spencer Sewer Department regarding any potential I & I impact fees that may be assessed by the additional flows that may be added to the existing sewer collections system. **These fees are based on Mass DEP 310 CMR 15.203.** You may be asked to attend a Board of Sewer Commissioners meeting with any plans, drawings, and or documents pertaining to the possible increase in flows.

If you fail to do so you may be fined and or a suspension of water services until corrective action has been taken.