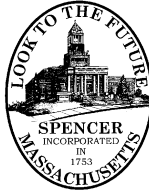


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

NORMAN C. LETENDRE, JR.
EBEN J. BUTLER
STANLEY R. DAVIS



PETER BORIA,
SUPERINTENDENT

3 OLD MEADOW ROAD
SPENCER, MA. 01562

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Minutes of Meeting held November 1, 2023

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Norman Letendre
Eben Butler
Stanley Davis

Staff present: Peter Boria, Superintendent
Kim Snyder, Sr. Clerk

Meeting was called to order at 5:00pm

Review invoices and signed vouchers

Sign Monthly Commitment

Vote to approve Public Meeting Minutes October 4, 2023

Eben made motion to approve October 4, 2023 minutes, seconded by Norman, all in favor, Stan.

Resident Concerns

17 Bixby Rd: Owner would like to discuss rate on water bills.

8 Water St: Owner is requesting late fees waived stating she paid on time. See bank backup. Eben made motion to waive late fees, seconded by Norman, all in favor, Stan.

Old/New Business

Ongoing Water Department Project Updates –

- Water Treatment Filters – Superintendent received 2 estimates from Tata & Howard. Repair cost estimate is \$2,054,000 and replacement cost estimate is \$3,632,000. Eben made motion for Superintendent to request Tata & Howard to provide additional information on the condition of the other tanks. Superintendent will also investigate other engineer options, seconded by Norman, all in favor, Stan.

MADot Rt. 9-West – MADot will be paving from Water Street to Rt. 49. The waterline is undersized and needs to be replaced. MaDot will put out to Bid the summer of 2024.

Water Department Carpeting – Caron's House of Carpets, Inc submitted a quote to replace the carpet in the conference room and Superintendent's office in the amount of \$3,644.80. Stan made motion to approve the quote, seconded by Eben, all in favor, Norman.

Discuss north end of town water supply – Discussed possibilities of expanding the water service to the north side of town. Superintendent to obtain information.

Meeting was adjourned at 6:00pm. Motion by Eben, seconded by Norman, all in favor, Stan.

The Board voted and approved minutes on 12/6/23.

*Respectfully Submitted,
Kim Snyder*